



BRIDGE AND ROOF CO.(INDIA) LIMITED

Kankaria Centre (4th & 5th Floor), 2/1,
Russel Street, Kolkata – 700 071
CIN No. : U27310WB1920GOI003601

ई-निविदा आमंत्रण सूचना (ई-एनआईटी) संख्या: बी एण्ड आर/एचओ/71153/टीडी/फाउंडेशन
एंड बीपी वॉल/01 दिनांक 02.05.2024

भाग – I

कार्य का नाम

हल्दिया पश्चिम बंगाल में हल्दिया पेट्रोकेमिकल कॉम्प्लेक्स में ओलेफिन रूपांतरण इकाई (ओसीयू), क्यूमेन, फिनोल प्लांट के लिए आईएसबीएल टैंक फार्म और ओएसबीएल क्षेत्र के लिए सामान्य सिविल फाउंडेशन, ब्लास्ट-प्रूफ दीवार और संबंधित कार्यों का निर्माण

**NOTICE INVITING E-TENDER (E-NIT) NO.: B AND R/HO/71153/TD/FOUNDATION
& BP WALL/01 Dated 02.05.2024**

PART - I

Name of Work

CONSTRUCTION OF GENERAL CIVIL FOUNDATION, BLAST-PROOF WALL AND ASSOCIATED WORKS IN CONNECTION WITH “CIVIL AND ASSOCIATED WORKS FOR ISBL, TANK FARM AND OSBL AREA FOR OLEFIN CONVERSION UNIT (OCU), CUMENE, PHENOL PLANT AT HALDIA PETROLCHEMICAL COMPLEX IN HALDIA, WEST BENGAL”

BRIDGE AND ROOF CO. (INDIA) LTD

CONSTRUCTION OF GENERAL CIVIL FOUNDATION, BLAST-PROOF WALL AND ASSOCIATED WORKS IN CONNECTION WITH “CIVIL AND ASSOCIATED WORKS FOR ISBL, TANK FARM AND OSBL AREA FOR OLEFIN CONVERSION UNIT (OCU), CUMENE, PHENOL PLANT AT HALDIA PETROLCHEMICAL COMPLEX IN HALDIA, WEST BENGAL”

NOTICE INVITING E-TENDER (E-NIT) NO.: B AND R/HO/71153/TD/FOUNDATION
& BP WALL/01 Dated 02.05.2024

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BRIDGE AND ROOF CO.(INDIA) LIMITED

Kankaria Centre (4th & 5th Floor), 2/1, Russel
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CIN No. : U27310WB1920GOI003601

NOTICE INVITING E-TENDER (E-NIT) NO.: B AND R/HO/71153/TD/FOUNDATION & BP WALL/01 Dated 02.05.2024

CONTENTS

Sl. No.	Technical Cover Details	Documents
1.	Cover-I	i) Tender fee ii) Earnest Money Deposit (EMD) iii) MSME copy of Valid Registration Certificate for DGS&D/MSME/NSIC/SSIC registered parties. iv) Power of Attorney, on stamp paper of appropriate value, v) Process Compliance Form & Letter of Submission (in Company's letter head), vi) No Deviation Certificate in Bidder's letter head, vii) Detail of information to be furnished by the Bidder viii) Declaration for knowledge about entire site conditions in Bidder's letter head; (ix) Declaration against Technical Specification in Bidder's letter head. (x) Affidavit in Non – Judicial Stamp Paper certified by Notary Public or 1ST Class Magistrate
2.	Cover-II	Qualification Criteria
3.	Cover-III	Notice Inviting e-Tender (e-NIT)
4.		Instruction to Tenderers (ITT)
5.		General Conditions of Contract (GCC)
6.		Special Conditions of Contract (SCC)
7.		Technical Specification
8.		Tender Drawings
9.		Safety and HSE Guidelines
10.		Construction Quality Assurance & Quality Control Plan
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13.		Sample Employment Exchange Notification
14.		<u>FORMATS :</u> (a) Bank Guarantee in lieu of Earnest Money Deposit (b) Bank Guarantee in Lieu of Security Cum Performance (c) Bank Guarantee in lieu of Security Deposit (d) Sharing of Land Border (e) Input Tax Credit Format (f) Integrity Pact
13.	Cover-IV	PRICE BID



BRIDGE AND ROOF CO. (I) LTD.

(A GOVERNMENT OF INDIA ENTERPRISE)

CIN NO. : U27310WB1920GOI003601

“KANKARIA CENTRE” (4th & 5th FLOOR), 2/1, RUSSEL STREET,
KOLKATA-700071.

NOTICE INVITING e-TENDER (e-NIT)

Online “**Single Percentage Rate**” Bid(s) / Offer(s) are invited in two part bid system for execution of the following work.

Sl. No.	Name of Work	NIT No & Date of Hosting	Last Date of submission of Offer
A.	Construction of General Civil Foundation, Blast – Proof Wall and associated works in connection with “Civil and associated works for ISBL, Tank Farm and OSBL area for Olefin conversion unit (OCU), Cumene, Phenol plant at Haldia petrolchemical complex in Haldia, West Bengal.”	B AND R/HO/71153/TD/FOUNDATION & BP WALL/01 Dated 02.05.2024	23.05.2024 within 5.30 P.M.

Interested Bidder(s) have to enroll & register with the Government e-Procurement System and download the Tender document through logging on to <https://eprocure.gov.in/eprocure/app>

Last Date of submission of Bid: 23.05.2024 upto 17:30 Hours.

Corrigendum/Addendum, if any shall be hosted in CPP Portal i.e. <https://eprocure.gov.in/eprocure/app> and in Company’s Website <https://www.bridgeroof.co.in> only.

BRIDGE AND ROOF CO. (INDIA) LIMITED

Kankaria Centre (4th & 5th Floor),
2/1, Russel Street, Kolkata – 700 071

CIN No. : U27310WB1920GOI003601

Detailed Notice Inviting e-Tender

Ref. e-NIT No. : B AND R/HO/71153/TD/FOUNDATION & BP WALL/01 Dated 02.05.2024

1. Online Single percentage bids (above/below/atper) are invited from reputed and experienced parties meeting prescribed qualifying criteria by B AND R for execution of the following works on Sub Contract Basis:

2. **Brief Details of Work:**

Sl. No.	Description of Work	Estimated cost put to Tender	Cost of Tender Document (Non Refundable)	Earnest Money Deposit (EMD)	Time of Completion	Tender Inviting Authority (TIA)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Construction of General Civil Foundation, Blast – Proof Wall and associated works in connection with “Civil and associated works for ISBL, Tank Farm and OSBL area for Olefin conversion unit (OCU), Cumene, Phenol plant at Haldia petrochemical complex in Haldia, West Bengal.”	Rs. 913.29 Lakh [Excluding GST]	Rs. 5,000/- (Rupees Five Thousand Only) Plus (+) 18% GST = Rs.5,900/- (Rupees Five Thousand Nine Hundred Only) in the form of RTGS / NEFT Demand Draft (D.D.) / Pay Order / Banker’s Cheque drawn from any Nationalized Bank, in favour of Bridge and Roof Co. (I) Ltd., payable at Kolkata shall be submitted alongwith Tender documents. (No A/c Payee Cheque shall be considered	Rs. 11.17 Lakhs shall be submitted along with the bid in the form of demand draft (DD) /pay order on any Nationalized Bank/Scheduled bank, in favor of BRIDGE AND ROOF CO. (INDIA) LTD., payable at Kolkata valid for the period of 90 days. (No A/c Payee Cheque shall be considered). EMD may also be submitted in the form of Bank Guarantee (BG) in prescribed format valid for Six (06) months pledged in favor of Bridge and Roof Co. (India) Limited along with the offer.	12 (Twelve) Months from the date of issue of LOI.	General Manager (Commercial), Bridge and Roof Co. (India) Ltd. Kankaria Centre, (4th & 5th. Floor), 2/1 Russel Street, Kolkata- 700071

CRITICAL DATE SHEET :	
Dates & Time For :-	: Dates and Time
Bid Document Publishing Date	: 02.05.2024
Bid Document Download Start Date	: 02.05.2024
Bid Submission Start Date	: 06.05.2024 at 17:30 Hrs.
Bid Submission End Date	: 23.05.2024 at 17:30 Hrs.
Last date of submitting Tender fees/ earnest money and physical documents, specified as Cover I in Tender Document.	: 24.05.2024 up to 12:00 Hrs.
Date of Opening of Technical Bid	: 24.05.2024 after 17:30 Hrs.
Date of Opening of Financial Bid	: Would be informed later on to the Techno Commercially qualified bidder(s) only.

GENERAL GUIDANCE:-

- (A) Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.
- (B) Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e-Tendering site as given on the web portal.
- (C) Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in
- (D) Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> . Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.
- (E) If any of the intending bidders wishes to withdraw from participation in the bid, he / she can freely withdraw from the participation before scheduled date and time of closure of the bid submission.
- (F) B AND R reserves right to cancel the bid without assigning any reason thereof.

NOTE: All corrigendum, addenda, amendments and clarifications to this Tender will be hosted in Co's Website & CPP Portal and not in the newspaper. Bidder shall keep themselves updated with all such amendments.

QUALIFYING CRITERIA

Qualifying criteria for participating in the Tender for **Construction of General Civil Foundation, Blast – Proof Wall and associated works in connection with “Civil and associated works for ISBL, Tank Farm and OSBL area for Olefin conversion unit (OCU), Cumene, Phenol plant at Haldia petrolchemical complex in Haldia, West Bengal.”**

NOTICE INVITING E-TENDER (E-NIT) NO.: B AND R/HO/71153/TD/FOUNDATION & BP WALL/01 Dated 02.05.2024

1. Qualifying Criteria for Participation in Tender

1.1 The bidder should have successfully executed “**Similar Works**” of the value during the last **07(Seven) years** ending last day of the month previous to the one in which bids are invited. The bidder should fulfill either of the following experience criteria

i) **03 (Three)** similar executed works each costing not less than **Rs. 223.50 Lakh.**

OR,

ii) **02 (Two)** similar executed works each costing not less than **Rs. 279.50 Lakh.**

OR

iii) **01 (One)** similar executed work costing not less than **Rs. 447.00 Lakh**

Note: Similar Works shall mean General Civil Works consisting of Reinforcement, Shuttering, Concreting Works (with or without supply) etc. in any Project in India.

In this regard, photocopy of Completion Certificate / Partial Completion Certificate issued by Client along with corresponding LOI / WO or any other relevant documents towards Scope of work duly certified by Client substantiating the above nature & value of work also to be submitted.

For all Similar Work / Multiple similar Works executed in a single project location, the cumulative value of all works shall be considered as single work for meeting the value as per requirement of Qualifying Criteria.

In case the work is not physically completed “Completed”, the Gross Value of Work executed (in case of running work) should be at least 80% of the total awarded work ending last day of the month previous to the one in which bids are invited.

In case the work experience is of a Private client, then the completion certificate shall be supported with copies of Letter of Award and copies of corresponding TDS Certificates duly notarized.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of submission of tender.

1.2 Copy of average annual sales turnover and audited balance sheet during **last 3 years (i.e. 2020-2021, 2021-2022 & 2022-2023) ending on 31st March, 2023** of value not less than **Rs. 167.50 Lakhs.**

Bidder should have positive net worth at the closing of the preceding financial year (Auditor Certificate to be submitted).

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- 1.3 The bidder should submit a Bank Solvency Certificate/Letter from the Banker. **The Solvency Certificate should not be more than 3 (Three) months old from the last date of bid submission.**
- 1.4 The Bidder should not have incurred any loss (**Profit after Tax should be Positive**) in **more than two years during the last five years ending 31st March, 2023. Net Worth of the Company / Firm as on 31st March 2023 should be positive.**
- 1.5 The bidder must have PAN issued by Competent Authority.
- 1.6 The bidder must be P. F. & ESIC registered.
[If not registered with the Concerned Department, then the Bidder should give a declaration in their Letter head alongwith Techno Commercial part of their Offer towards submission of the same within one month of award of Work and before releasing any Payment in their favour].
- 1.7 The bidder must have GST Registration Certificate issued by Competent Authority.
Note: Bidder should submit the copy of last filed Monthly / Quarterly GSTR-3B return as GST clearance Certificate along with GST Registration Certificate with offer / bid failing which their offer will not be considered for further evaluation
- 1.8 Any Bidder from a Country which shares a Land Border with India will be eligible to bid in any procurement whether of Goods, Services (Including Consultancy Services / Non Consultancy Services) or Works only if the Bidder is Registered with the Competent Authority (as per OM Dated 23.07.2020 issued by Ministry of Finance. relevant declaration format is enclosed as Annexure –N
- 1.9 The bidder must have Labour License Certificate issued by Concerned State Authority.
- 1.10 **Direct or Indirect Joint Venture(s) / Consortium / Special Purpose Vehicle (SPV) / Special Purpose Entity (SPE) are not permitted to participate.**

Note for Clause 1.1) above:

- a) If the qualifying work is completed in the Seven year period, even if it has been started earlier, the same will also be considered as meeting the qualifying Criteria.
- b) The work "Executed" means the Tenderer should have achieved the criteria specified above even if the total contract is not closed i.e. under execution and provided the works is not terminated by the client.

2 Details to be furnished by the Bidder:

- a) Name, Address, details of the Organization.
- b) **Notarized Copy of Completion Certificate** alongwith corresponding LOI/WO or any other documents mentioned in above duly certified by Client's substantiating the above nature as well as **Executed Value of Work & Completion Date.**
- c) Copy of Audited Balance Sheet(s) alongwith Turnover Certificate duly signed by Chartered Accountant with his / her Seal, Signature & Registration Number for last 03 (Three) financial years ending **31.03.2023**. The year in which no Turnover is shown, would also be considered for working out the average. **Turnover should be of the Bidding Company and not for Subsidiary / Associate Company / Group Company etc.**
- d) Net Worth Certificate for F.Y.: 2022-2023 duly certified by Chartered Accountant with his / her Seal, Signature & Registration Number.
- e) Photo Copy of Current Income Tax Deposition Acknowledgement.
- f) Photo Copy of PAN Card issued by Income Tax Authority.
- g) Photo Copy of GST Registration Certificate.
Note: Bidder should submit the copy of last filed Monthly / Quarterly GSTR-3B return as GST clearance Certificate along with GST Registration Certificate with offer / bid failing which their offer will not be

considered for further evaluation.

Moreover, contractors having registration in other state (except West Bengal) should give Declaration in their Letter head that they shall raise their Tax Invoice by charging IGST only.

- h) Photo Copy of P. F. & ESIC Registration Certificate.
[If not registered with the Concerned Department, then the Bidder should give a declaration in their Letter head alongwith Techno Commercial part of their Offer towards submission of the same within one month of award of Work and before releasing any Payment in their favour].
- i) Copy of Labour License Certificate issued by Concerned Authority.
- j) Information on litigation history, liquidated damage, disqualification etc. declaration in Tenderer's Letter Head
Bidder(s) who had a record of Court Case / Litigation History with B AND R /our Client against previous Tender / Contracts shall not be considered for these Tenders.
- k) Constitution and legal status along with attested copies of Deeds/Articles and Memorandum of Association etc. as applicable.
- l) Name(s) of the Owner/Partners/Promoters and Directors of the Firm/Company.
- m) The bidder should submit a Bank Solvency Certificate/Letter from the Banker. The Solvency Certificate should not be more than 3(Three) months old from the last date of bid submission.
- n) Bidder (**only Private Limited / Limited Company**) should submit the Screen Shot of MCA Portal showing Active Status alongwith Techno-Commercial Part of offer, Non Submission of above status, the offer may be rejected for further evaluation.
- o) Details of Work in hand & Current Commitment.
- p) Input Tax Credit Format (**Annexure – O**).
- q) List of equipment and machineries proposed to be deployed by the bidder (**Annexure-P**).
- r) Details of Key Technical personnel having sufficient experience in their Co's Roll. (**Annexure-Q**).
- s) "Purchase preference to Make in India" regarding minimum local content is applicable for the "Local Supplier" for the items/services covered in the Tender (**Annexure –M**).
- t) Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of Goods, Services (Including Consultancy Services / Non Consultancy Services) or works (Including Trunkey Projects) only if the Bidder is Registered with the Competent Authority (as per OM dated 23.07.2020) issued by Ministry of Finance, relevant declaration format is enclosed. (**Annexure – N**)
- u) Integrity Pact (**Annexure -V**)
3. The Bidder must possess necessary equipments, machineries, tools & tackles, instruments etc. required for successful execution of the job. In case Bidder does not own required equipments, machineries, tools & tackles, instruments etc. as mentioned above, Bidder may hire the same from sub agency for which the Bidder will have to submit their consent letter along with techno-commercial part of their offer.
 4. The Contractor and his Employees will be experienced in the operations, they are engaged to perform. The Contractor will hold recent, up-to-date licenses, certifications and training certificates for the work and will have to submit the certification of competence. Certified training shall be industry recognized.
 5. The company reserves the right to waive minor deviations if they do not materially affect the capability of the Bidder to perform the contract.
 6. Bidder is liable to disqualified, even though they meet the qualifying criteria, if they.
 - a) Made misleading or false representations, statements and attachments submitted in proof of the qualification requirements, and/or.
 - b) Record of poor performance such as abandoning the works, not properly completing the supply order, inordinate delays in completion or supply, litigation history with B AND R or HPL, or financial failures etc.

- c) If the Bidder deliberately gives wrong information/submit fake, false, fabricated, forged documents in his tender, B AND R reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money / Retention Money / any other money due and also to be kept under Black Listing /Holiday List from being eligible for bidding in any contract with BRIDGE AND ROOF Co.(I) Ltd (B AND R) for the period of 2 years from the date of occurrence.
- d) If bidder or any of constituent partner had been debarred to participate in tender by any Govt. Department/ Govt. Undertaking /Semi Govt. Department/ Local bodies during the last 5 (five) years prior to the date of this NIT such debarment will be considered as disqualification towards eligibility. A declaration in this respect has to be furnished by the bidders as per prescribed format (**Annexure: R**), without which the Technical Bid shall be treated as non-responsive.

Technical Bid shall be treated as non-responsive if anything adverse has come to the notice of the Tender Inviting Authority against the Firm/Agency/bidder so far as his performance within the jurisdiction of this Company.

Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out.

After submission of their Offer, Bidder must notify B AND R promptly, if there is any:

- i) Substantial change in their financial of technical capacity.
- ii) Change in their business (such as Company name, address)
- iii) Change of ownership or holding, including any transfer of key personnel.
- iv) Any other significant change in information provided in the Offer.

The Bidder must provide any further details required for the review upon request from B AND R. Failure to comply with any request by B AND R for such information will result in rejection of their offer.

B AND R may, in its absolute discretion suspend or disqualify a Bidder/Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.

B AND R will not be liable for any loss or damages incurred by the Bidder/ Bidders in the above exercise.

7. **Disqualification of Bid** : B AND R reserves the right to disqualify such bidders who had a record of not meeting the contractual obligations against earlier contracts entered into with the B AND R.
8. Due date of submission shall be written on all the covers / envelopes of the application / bid without fail.
9. Application / Bids received after the due date and time shall not be accepted. No request for extension of the due date indicated shall be entertained.
10. Telegraphic or Fax or Email offers shall not be accepted under any circumstances.
11. B AND R may, in its absolute discretion suspend or disqualify a Bidder / Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.

[D. Mukhopadhyay]
GM (Commercial)
Bridge and Roof Co. (India) Limited, Kolkata

For & on behalf of Tenderer

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ASSISTANCE TO BIDDERS

- 1) **Any queries relating to the tender document like terms and conditions, Tender Cost contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated below.**

Please send mail to:

a.) (Mr. S.Koley) : subir.koley@bridgeroof.co.in | Extn- 297

b.) (Mr. R. Kumar) : kumar.rahul95@bridgeroof.co.in | Extn- 295

a.) **B & R Office : - (033) 2217-4469 to 4473, 2217-4053/4054/4056**

- 2) **Any queries relating to the process of online bid submission or queries relating to CPP Portal in general like page not loading, java error, unable to upload document, DSC(Digital signed Certificate) etc.... may be directed to :**

Please send mail to:

a.) (Mr.kalyankarar) eprocurement@bridgeroof.co.in
ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056 |Extn:- 295

b.) (Shri. BarunKantidas) barunkanti.das@bridgeroof.co.in
ph: Direct: +91 (33) 40704091 | Mobile: +919330824624 | Extn :- 268

NOTE :- Requesting bidder to send an e-mail wait for an hour or so. Before making phone call Company holidays on (2nd & 4th Sat

HELP FOR THE TENDERER / BIDDER WITH DSC

Instructions / Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e- Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in

THE TENDERERS / BIDDERS CAN APPROACH ANY ONE OF THE FIVE CAS FOR GETTING DIGITAL SIGNATURE CERTIFICATE. IF REQUIRE , THE WEBSITE ADDRESSES ARE GIVEN BELOW.

www.safescrypt.com

www.idrbtca.org.in

www.tcs-ca.tcs.co.in

www.ncodesolutions.com

www.e-Mudhra.com

<http://hrinfracon.com>

[Is LRA and alliance partner of (n)Code Solutions (a div. of GNFC)]

www.crgcorporate.co/

[authorized agent of eMudhra Consumer Services Ltd.]

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.

FOR FURTHER INFORMATION, REGARDING SUBMISSION OF TENDER PLEASE VISIT TO BIDDER MANUAL KID

<https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page>