

BRIDGE AND ROOF CO. (INDIA) LIMITED

ई-निविदा आमंत्रण सूचना (ई-एनआईटी) संख्या बी और आर/एचओ/एनसीआर / 51199 /
आरएफओ-1(चरण-II) /दाउदखान-अलीगढ़/एनआईटी/सीडब्ल्यू/01

उत्तर मध्य रेलवे (उ. म. रे.), रेल मंत्रालय, भारत सरकार के तहत आरएफओ-1 (चरण-II) के निर्माण के संबंध में अलीगढ़ जंक्शन स्टेशन और दाउद खान स्टेशन के बीच निर्माण, पी-वे, माइनर ब्रिज, बाउंडरी वॉल, यूटिलिटीज शिफ्टिंग और अन्य संबद्ध कार्यों सहित परीक्षण और कमीशनिंग आदि में अर्धवर्क का निर्माण के लिए बोली दस्तावेज।

**NOTICE INVITING e-TENDER (e-NIT) NO.
B AND R/HO/NCR/51199/RFO-1(PHASE-II)/DAUDKHAN-ALIGARH/NIT/CW/01**

BIDDING DOCUMENT

FOR

CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.



**BRIDGE AND ROOF CO. (INDIA) LIMITED
KANKARIA CENTRE (4TH and 5TH FLOOR)
2/1, RUSSEL STREET,
KOLKATA - 700071**

Document Fee: Rs. 50,000.00 + GST (Non-Refundable)

MASTER INDEX

Name of work: CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.

e-NIT Document No: B AND R / HO / NCR / 51199 / RFO-1(PHASE-II) / DAUDKHAN-ALIGARH / NIT / CW / 01, Dated 17.02.2024

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NAME OF WORK.: CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.

Notice Inviting e-Tender (e-NIT) No. B AND R / HO / NCR / 51199 / RFO-1(PHASE-II) / DAUDKHAN-ALIGARH / NIT / CW / 01, Dated 17.02.2024

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BRIDGE AND ROOF CO. (INDIA) LTD.
“KANKARIA CENTRE” (4TH and 5TH FLOOR),
2/1, RUSSEL STREET,
KOLKATA-700071

INVITATION FOR NOTICE INVITING e-TENDER (e-NIT)

ANNEXURE - A

Notice Inviting e-Tender (e-NIT) No. B AND R / HO / NCR / 51199 / RFO-1(PHASE-II) / DAUDKHAN-ALIGARH / NIT / CW / 01, Dated 17.02.2024

Online **Percentage Rate Bid(s)** in Two Part Bid System are invited from Reputed, Resourceful and Experienced Parties meeting prescribed Qualifying Criteria for **“CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.”**

Tender Inviting Authority (TIA)	General Manager (Commercial) Bridge and Roof Co. (India) Ltd., Kankaria Centre (5 th Floor), 2/1, Russel Street, Kolkata – 700071
Employer / Client	North Central Railway (NCR)
Engineer	Employer/Employer's authorized Representative
Type of Tender	Open-Tender (<u>Two Part Bid System</u>)
Type of Contract	Works Contract.
Estimated Cost (Put to Tender)	Rs. 32.55 Cr. (Rupees Thirty Two Crore and Fifty Five Lakh Only).
Period of Completion	13 Months.
Cost of Tender Document	<u>Rs. 50,000.00 (Rupees Fifty Thousand Only) + GST</u> in the form of Demand Draft (DD) / Pay order / Banker's Cheque from any Nationalized / Scheduled Bank in favour of "Bridge and Roof Co.(India) Ltd." payable at Kolkata. <u>(No A/c Payee Cheque shall be considered).</u> Cost of Tender Document prescribed above shall be submitted alongwith Techno-Commercial Part of offer <u>in Original.</u>
Earnest Money Deposit (EMD)	Rs. 17.78 Lakh (Rupees Seventeen Lakh and Seventy Eight Thousand only) [₹ 2.00 Lakh plus ½% (half percent) of the excess of the estimated cost of work beyond ₹ 1.00 Crore subject to a maximum of ₹ 1.00 Crore.] The Earnest Money shall be deposited / submitted alongwith Tender document in the form of an irrevocable Bank Guarantee bond of any Nationalized/Scheduled bank with validity period of 06(Six) months or Demand Draft (D.D.) /Pay Order / Banker's Cheque drawn from any Nationalized Bank with 90 (Ninety) days validity in favour of Bridge and Roof Co. (I) Ltd., payable at Kolkata. <u>(A/c Payee Cheque shall not be considered).</u> Cost of EMD prescribed above shall be submitted alongwith Techno-Commercial Part of offer <u>in Original.</u>

	<p>Since, the tender is a Works Contract for benefits (i.e. Exemption of Tender Fee and EMD) to Indian Micro and Small Enterprises (MSEs) Units registered with DIC / NSIC / KVIC / KVIB / Directorate of Handicraft and Handloom etc., under Provisions of Public Procurement Policy for MSEs Order 2012 with upto date amendments shall not be applicable.</p> <p>MSME Parties has to submit Tender Fee & EMD alongwith their offer. Bid / offer without Tender Fee & EMD shall be rejected.</p>
E-tendering website	Interested Bidder(s) have to enroll and register with the Government e-Procurement System and download the tender document through logging on to https://eprocure.gov.in/eprocure/app
Joint Venture / Consortium	Permitted
Bid Document Publishing Date	17.02.2024
Bid Document Download Start Date	17.02.2024
Pre-Bid Meeting (if any)	<p>01.03.2024 at 03:00 PM at B AND R's Kolkata Office.</p> <p>Intending Bidder(s) shall depute their Authorized Representative for attending the Pre-Bid Discussion.</p> <p>Intending Bidder(s) are also requested to send their queries on or before 29.02.2024 by 11:00 AM positively by email : commercial@bridgeroof.co.in</p>
NIT Document Submission Start Date	04.03.2024
NIT Document Submission End Date	11.03.2024 at 17:30 Hrs.
Last date of submitting Tender Fee, EMD and physical documents as specified in Tender Document.	11.03.2024 at 17:30 Hrs.
Date of Opening of Technical Bid Document	12.03.2024 at 17:30 Hrs. through CPP Portal (ON-LINE) System
Date of Opening of Financial Bid Document	Shall be intimated to Techno - Commercially Recommended Bidder(s) only through CPP Portal System.
Issue of Corrigendum, if any	All Corrigendum / Addendum, if any, shall be hosted in Company's website: https://www.bridgeroof.co.in as well as CPP Portal: https://eprocure.gov.in/eprocure/app .
Validity of offer	120 days from the date of opening of the Technical Bid of the Tender
Defect Liability Period	12(Twelve) Months
For further details, please visit https://eprocure.gov.in/eprocure/app .	

Date :

Place :

GENERAL GUIDANCE:-

1. Tender documents consisting of Pre-Qualification Criteria and the set of Techno-Commercial Terms and Conditions of Contract, Technical Specification, Drawings, BOQ and other necessary Documents can be downloaded from the website <https://eprocure.gov.in/eprocure/app>.

Tenderers are advised not to make any corrections, additions, deletions or alterations in the downloaded Tender documents. In case, any corrections, additions, deletions or alterations in the downloaded Tender documents are made, such tender will be summarily rejected. EMD or other(s) payable shall be forfeited.

2. Bids must be accompanied by cost of Tender Document (Non-Refundable) as mentioned above, in the form of Demand Draft (D.D.) / Pay Order / Banker's Cheque in favour of Bridge and Roof Co. (India) Limited issued by a Nationalised / Scheduled Bank payable at Kolkata.
3. Checklist must be duly filled in.
4. Price Bid shall be opened for the Techno-Commercially Recommended / Qualified bidder(s) only through the CPP Portal. Bidder(s) shall submit Percentage Price (**to be quoted as "above/ below/ at par" in percentage**) in the allotted space of the Price Bid format. Quoted price shall be inclusive of all cost but excluding GST.
5. If any of the intending bidders wishes to withdraw from participation in the bid, he / she can freely withdraw from the participation before scheduled date and time of closure of Bid Submission.
6. B AND R reserves right to cancel the bid without assigning any reason therefor.
7. Instructions / Guidelines for tenderers for electronic submission of the tenders have been annexed for assisting the agencies to participate in e-Tendering.
8. Any agency willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app>. The agency has to click on the link for e- Tendering site as given on the web portal.
9. **Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Website www.cca.gov.in.**
10. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.

NOTE: All corrigendum, addenda, amendments and clarifications to this Tender will be hosted in Company's Website and CPP Portal and not in the newspaper or any other publications. Bidder shall keep themselves updated with all such amendments if hosted on the Website. Tenders not complying with corrigendum, addenda, amendments and clarifications to this Tender which are hosted on the Website will be liable to be rejected.

BRIDGE AND ROOF COMPANY (INDIA) LIMITED

ANNEXURE - B

INSTRUCTION TO BIDDER (ITB)

INSTRUCTIONS TO BIDDERS (ITB)

- 1.0 **General Introduction:** Bridge and Roof Company (India) Limited (B AND R) is presently under the administrative control of the Ministry of Heavy Industries, Government of India and has Registered office and Corporate Office at 4th and 5th Floor, Kankaria Centre, 2/1, Russel Street, Kolkata – 700071. Railway Board Authority has decided to entrust and B AND R has agreed to undertake and implement the work of **“CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.”**
- 2.0 **Description of the Project:** To provide connectivity between Daud Khan, new Daud Khan Railway station on UP sideto Aligarh Jn. Railway stations on DN side, in addition to existing Railway corridor, which would result in capacity augmentation, remove surface crossing and increase of speed in train movement.
- 3.0 **Scope of work:**
Indian Railways have proposed to construct approx.12.55 km long newBroad Gauge (BG) line from Daud Khan to AligarhJn. Raiway Stations in the State of Uttar Pradesh. The Railway Board, Government of India has entrusted the construction of Aligarh – Daud Khan 3rd line and Construction of flyover at Daud Khan (RFO-1) to Bridge and Roof Company (India) Limited, (B AND R) through North Central Railway. A Contract Agreement has been executed between B AND R and North Central Railway on 1st February 2021. B AND R is executing this project in terms of above agreement for and on behalf of North Central Railway.

The construction of the RFO-1 line is independent and a part of the same istermed as Phase-II activity of the RFO-1 Project.

The scope given is only indicative. **For more details please refer Annexure-D of Tender Document.**
4. Online Percentage Bid(s) are invited by B AND R in **Two Part Four Cover System** from Resourceful and Capable Tenderer(s) fulfilling the Qualifying Criteria furnished in Annexure – A of the e-NIT by Bridge and Roof Co. (I) Ltd. (B AND R) on behalf of the **North Central Railway (NCR), Ministry of Railways, Govt. of India**, for the **“CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.”**
[Technical (Cover- I, II and III) and Financial (Cover-IV)] to be submitted before the Date and Time prescribed in e-NIT using the valid Digital Signature Certificate (DSC) obtained from the Authorized Agencies of CCA.
- 4.1 E-Tendering mode of Bid submission will be followed wholly for this Bid. Wherever manual mode of Bid submission if any is stipulated in this Bid Document, the e-tendering mode shall supersede all such stipulations.
5. Contract / Agreement shall be executed with the Successful Tenderer in Prescribed Form. Tenderer shall quote his rates (in % or item rate whichever is applicable) accordance with terms and conditions of the tender document. The tender document will form part of the Agreement / Contract.
6. The time allowed for carrying out the whole of work will be **13 (Thirteen) months** to be reckoned from the date of issue of letter of intent by B AND R or from the date of handing over of site by B AND R to the contractor, whichever is later, in accordance with the phasing, if any, indicated in the Tender Document.

Tender documents consisting of Pre-Qualification Criteria and the set of Techno-Commercial Terms and Conditions of Contract, Technical Specification, Drawings, BOQ and other necessary Documents may be downloaded from the website <https://eprocure.gov.in/eprocure/app>. The Bidder(s) must have submitted cost of Tender documents as mentioned in Sl. No. 6.1 below alongwith their Offer. If the cost of Tender document are not submitted, the offer is liable to be rejected.

- 6.1 The Bidder(s) must pay cost of Tender Document (Non-Refundable) of **Rs. 50,000/- (Rupees Fifty Thousand only) + GST** in the form of Demand Draft (D.D.) / Pay Order / Banker's Cheque in favour of Bridge and Roof Co. (India) Limited issued by a Nationalised / Scheduled Bank payable at Kolkata. **[No A/c Payee Cheque shall be Considered]**.

Earnest Money Deposit (EMD) :

Rs. 17.78 Lakh (Rupees Seventeen Lakh and Seventy Eight Thousand only) [₹ 2.00 lakh plus ½% (half percent) of the excess of the estimated cost of work beyond ₹ 1 crore subject to a maximum of ₹ 1 crore.]

Note:

- (i) 100% Govt. owned PSUs shall be exempted from payment of earnest Money deposit detailed above.
- (ii) Any firm recognized by Department of Industrial Policy and Promotion (DIPP) as 'Startup' shall be exempted from Payment of Earnest Money Deposit detailed above.
- (iii) Labour Co-operative Societies shall deposit only 50% of above Earnest Money Deposit detailed above.

The Earnest Money shall be deposited alongwith Tender documents in the form of an irrevocable Bank Guarantee bond of any Nationalized/Scheduled bank with validity period of 06(Six) months or Demand Draft (D.D.) / Pay Order / Banker's Cheque drawn from any Nationalized Bank with 90 (Ninety) days validity in favour of Bridge and Roof Co. (I) Ltd., payable at Kolkata. **(A/c Payee Cheque shall not be considered as valid payment)**.

Since, the tender is a Works Contract, benefits (i.e. Exemption of Tender Fee and EMD) to Indian Micro and Small Enterprises (MSEs) Units registered with DIC / NSIC / KVIC / KVIB / Directorate of Handicraft and Handloom etc., under Provisions of Public Procurement Policy for MSEs Order 2012 with upto date amendments shall not be applicable.

MSME Parties has to submit Tender Fee & EMD alongwith their offer. Bid / offer without Tender Fee & EMD shall be rejected.

Bank Details :-

Beneficiary Name : **Bridge & Roof Co. (India) Ltd.**

Bank Name : **State Bank of India**

Bank Address: **24, Park Street, Kolkata – 700016, (Contact No. 033-2229-6046 / 5461 / 6761 / 6762 / 2698)**

Cash Credit A/c No.: **10945133624**

IFSC Code No.: **SBIN0007502**

SWIFT Code : **SBINBB108**

MICR Code : **700002120**

PAN No.: **AACB3166E**

- 6.2 **Bids shall be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app> in Two Part Four Cover System in the following manner:-**

Part-I: Containing one Copy each of following documents:

Cover - Bidder should submit the **Tender Fee, EMD, Letter of Submission (on Company's letter head);**
I **Details of information to be furnished by the bidder and Power of Attorney in favour of the person who has signed the bid on Stamp Paper of Appropriate value, as prescribed)** in Technical Cover as specified in the tender. In case, the offer is signed by Managing Director / Partner / Proprietor himself, Power of Attorney is not required. It is mandatory to mention on Letter Head that the offer is duly signed and stamped by CMD / Partner / Proprietor The original should be posted / couriered / given in person to the Tender Inviting Authority, within specified date and time for the

tender. Scanned copy of the document should be uploaded as part of the offer. The offer should be signed by a person duly authorized to do so on behalf of bidder. The source of authority should be demonstrated by the original documents. The details of the DD / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.

Cover - **All other Documents mentioned in Part – II.**
II

Documents pertaining to Qualifying Criteria furnished in Annexure – B of the e-NIT.

Cover - Signed and Stamped e-NIT, ITB, GCC, SCC, Technical Sec, i.e. complete NIT documents as a token
III of acceptance along with all other submittals as prescribed in the Bidding document.

**Part-
II:**

Financial The Financial Bid format is provided in a **spread sheet file like BoQ_xxxx.xls**, the rates offered
(Cover- should be entered in the allotted space only and uploaded after filling the relevant columns. The
IV) Financial Bid / BOQ template must not be modified / replaced by the bidder; else the bid submitted is
liable to be rejected for this tender. The bidder should complete entry of the price bid then click on the
'validate' button to perform preliminary check of entry. The excel sheet should be saved after
completing the entry.

Tenderers should quote as "Above / Below / At Par (0%) in Percentage" for Sheet "IRUSSOR"; Sheet "DSR Items"; Sheet "NS Items and Utility Shifting"; as per the Price Bid Format in the allotted space only.

By submitting the bids online, the bidder acknowledges and confirms that the bidder has read the terms and conditions and accepted the same and then proceeded further to submit the bid packets.

The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.

The bidder has to upload the relevant files required as indicated in the cover content. In the case of submission of any irrelevant files, the bid will be rejected.

The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date and time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

The time settings fixed in the server side and displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

Unless otherwise specified, techno-commercial bids will be opened the next working day at **15-00 hrs** after latest due date of submission of offer.

Price Bids of those Bidders who will be Techno- commercially qualified for the subject job on the basis of evaluation of techno commercial bids, will be opened on specified date. The date and time to open the Financial bid (Cover-IV) shall be intimated through system to the qualified bidders only.

Telegraphic or Fax or Email offers shall not be accepted under any circumstances.

Bidder should submit the following documents alongwith Technical Part duly filled, stamped and signed

in Hard Copy on or before 11.03.2024 up to 17:30 Hrs. **Positively** at B AND R's Kolkata Office addressed to General Manager(Commercial), Bridge and Roof Co. (India) Ltd., Kankaria Centre (4th and 5th Floor), 2/1, Russel Street, Kolkata – 700071.

- i. **Tender Fee : Rs. 50,000/- (Rupees Fifty Thousand only) + GST** in the form of Demand Draft (D.D.) / Pay Order / Banker's Cheque in favour of Bridge and Roof Co. (India) Limited issued by a Nationalised / Scheduled Bank payable at Kolkata. **[A/c Payee Cheque shall not be Considered]**.
- ii. **EMD : The Earnest Money of Rs. 17.78 Lakh (Rupees Seventeen Lakh and Seventy Eight Thousand only) [₹ 2.00 lakh plus ½% (half percent) of the excess of the estimated cost of work beyond ₹ 1 crore subject to a maximum of ₹ 1 crore.] and shall be deposited in the form of an irrevocable Bank Guarantee with validity period of 06(Six) months bond of any Nationalised/Scheduled bank or 90 (Ninety) days validity of Demand Draft (D.D.) /Pay Order / Banker's Cheque drawn from any Nationalized Bank, in favour of Bridge and Roof Co. (I) Ltd., payable at Kolkata shall be submitted alongwith Tender documents. **(A/c Payee Cheque shall not be considered)**.**
- iii. Details of Information to be furnished by the Bidder in Bidder's Letter Head : Annexure - E
- iv. Letter of submission on Bidder's Letter Head : Annexure : F
- v. Power of Attorney duly executed in favour of the person signing the e-NIT
- vi. Letter of Transmittal : Annexure : H
- vii. Process Compliance Form : Annexure : J
- viii. Financial Information (Form-A)
- ix. Banker's Certificate from a scheduled Bank (Form-B)
- x. Details of Eligible Similar nature of works (Form-C1) and Project under Execution or Awarded (Form-C2)
- xi. Performance Report of Works (Form-D)
- xii. Structure and Organization (Form-E)
- xiii. Affidavit by the Bidder (Form-F) on non-judicial stamp paper of appropriate value duly notarized
- xiv. Affidavit by the Bidder (Form-G) on Bidder's Letter Head
- xv. Willingness Certificate of Electrical Agency (Form – H)
- xvi. List of Technical Manpower in Company's roll (Form-I)
- xvii. List of Tools and Plants owned by the Company. (Form-J)
- xviii. Information on litigation history, liquidated damages, disqualification etc (Form-K)
- xix. Declaration confirming knowledge about Site Conditions (Form-L)
- xx. Laboratory Equipments (Form-M)
- xxi. Compliance to Bid Requirement (Form – N)
- xxii. Integrity Pact (Annexure - K)
- xxiii. Documentary evidence of Permanent Account No. (PAN) with Income Tax Department.
- xxiv. Documentary evidence of GST registration and copy of Latest Filed Monthly / Quarterly GSTR-3B Return.
- xxv. Documentary evidence of P.F., ESI and Labour Licence with the concerned department. However, in case the bidder does not have ESI and PF Registration, he should submit a declaration on Company's Letter Head that he will get registered his firm / company under ESI and PF Authority on award of the job but before issuance of Work Order and release of payment whichever is earlier.

- xxvi. Documentary Evidence of **Screenshot of MCA Portal showing 'Active' Status of Bidder (for Private Limited / Limited Company)**.
- xxvii. Format for Input Tax Credit as per Annexure - O
- xxviii. Constitution and legal status along with attested copies of Deeds/Articles and Memorandum of Association etc. as applicable.
- xxix. Name(s) of the Owner/Partners/Promoters and Directors of the Firm/Company.
- xxx. Documents pertaining to Qualifying Criteria furnished in Annexure–B of the TENDER.
- xxxi. All Exhibit (s) i.e. Exhibit – EA to EK

- Due date of submission shall be written on all the covers / envelopes of the TENDER application / bid without fail.
- Application / Bids received after the due date and time shall not be accepted. No request for extension of the due date indicated shall be entertained.
- Telegraphic or Fax or Email offers shall not be accepted under any circumstances.
- B AND R may, in its absolute discretion suspend or disqualify a Bidder / Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.
- The right to reject any or all offer(s) or split up the total requirement and award the contract to one or to more than one bidder if considered necessary or to cancel the bid rests with B AND R.

6.3. **Due date for submission of offer is 11.03.2024 upto 17.30 HR.**

6.4. **Intending bidder(s) may send their queries, if any, through e-mail (commercial@bridgeroof.co.in) not later than 29.02.2024 by 11:00 hrs.f or Clarification.**

7. **SITE VISIT :**

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders about the nature of the ground and sub-soil, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their offer. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any site conditions or such attending factors shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract document. Submission of a tender by tenderer implies that he has read these instructions and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work and has taken them in account while submitting its Bid.

The Officer inviting eNIT tender / Engineer-in-Charge will clarify queries on the Contract Data on requisition by the intending Bidder. The bidder may ask questions and clarification not later than 7(days) prior to the date assigned for submission of the Bids.

Bidder has to submit "Declaration confirming Knowledge about Site Conditions" as per Form-K alongwith the offer.

01 (One) days Site visit for all prospective tenderers will be organized on 26.02.2024 by B AND R. The tenderers or their authorized representatives must report to the Officers (Sri Rajat Bhattacharjee, Contact No. 9007370837 and Sri Rathin Chatterjee, Contact No. 7505335295) at 10.00 AM at Aligarh from where the team will proceed for Site Visit. In case any tenderer(s) does not participate in Site Visit, they are advised to visit site subsequently on his own before quoting his rate. The visit to the site shall be at the tenderers' own expense.

8. ***The Bidders are subject to be disqualified if they have:***

- a. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or
- b. Record of poor performance such as abandoning the works, not properly completing the Contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or
- c. Participated in the previous bidding for the same work and had quoted unreasonable prices and could not furnish rational justification to the Engineer-in-Charge.
- d. Indulged in unlawful and corrupt means in obtaining bids.
- e. Been black listed / cancelled their registrations by the Competent Authority (i.e. Any Govt. Dept. / PSU / Semi Govt. / Local Govt. bodies etc.).
- f. Withdrawn their bid during the period of bid validity specified in Tender / Letter of Submission.
- g. Fail or refuse to accept LOI / WO within the validity of tender or to execute the Contract.
- h. Fail or refuse to furnish Performance Bank Guarantee (PBG) within the prescribed period of the tender.
- i. Fail to commence the work within the specified time of tender.
- j. If Bidder or any of Constituent Partner had been debarred to participate in Tender by Client B AND R during the last 05 (Five) years prior to the date of this NIT, such debarment will be considered as disqualification towards eligibility. A Declaration in this respect has to be furnished by the Bidder as per prescribed format without which the Technical bid shall be treated as Non-Responsive. Technical Bid shall be treated as Non-Responsive if anything adverse has come to the Notice of the Tender Inviting Authority against Firm / Agency / Bidder so far as his performance within the jurisdiction of this company.
- k. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, B AND R reserves the right to reject such tender at any stage or to cancel the Contract if awarded and forfeit the Earnest Money, PBG, Retention Money, any other money due and to keep under black list / holiday list for 02 years.

9.0 **GENERAL INSTRUCTIONS :**

9.1 The description of the work is as mentioned under Invitation for Tender.

- a. The e-NIT / Tender hosted / uploaded by the Bid Inviting Officer may consist of PQ Criteria, Techno-commercial terms and Conditions of contract, Technical Specification, BOQ and other necessary Documents etc. Bidder may download these documents and take out the print for details study. The bidder is required to download all the documents including Techno-commercial Terms and Conditions. It is assumed that while participating in the bid, the bidder has referred to all documents uploaded by the Officer Inviting the Tender. Seeking any revision of documents or backing out of the bid claiming for not having referred to any or all documents provided in the eNIT / Tender document by the Officer Inviting Tender will be construed as an act to disrupt the bidding process and in such cases the EMD and retention amount shall be forfeited.
- b. The bidder is expected to examine carefully all instructions, conditions of contract, Schedule, forms, Annexes etc in the NIT / Tender document. Failure to comply with the requirements of NIT / Tender document shall be at the bidder's own risk.
- c. B AND R reserves the right to reject any or all the bids or to cancel the NIT without assigning any reasons whatsoever. Tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be liable for rejection.
- d. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the Bidders who resort to canvassing will be liable to rejection and EMD submitted by bidder will be forfeited.
- e. The Bidder shall not be permitted to tender for works if his near relative is posted as Accountant or as an officer in

any capacity in B AND R (responsible for award and execution of contracts) and or NCR Authority. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in the NCR Authority and B AND R. Any breach of this condition by the Contractor would render him liable to be removed from the approved list of Contractors of B AND R / NCR Authority.

- f. The submitted tender for the works shall remain open for acceptance for a period of (120) One Hundred and Twentydays from the date of opening of techno-commercial part of tenders. If any tenderer withdraws his tender before the said period or issue of letter of intent, whichever is earlier, or makes any modifications in the terms and conditions of the tender or his rates (Quoted or Agreed), then **B AND R shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid.**
- g. These Instructions to Bidders shall form a part of the contract document. The successful tenderer / Contractor, on issue of Letter of Intent of work by the Accepting Authority, shall, within **90 (Ninety) days** from the date of LOI but in any case before submitting the first bill for payment, sign the contract consisting of:
- h. The Instructions to Bidders, Tender document including Schedule of Quantities, Contract clauses, Special conditions, Technical Specifications, drawings, if any and BOQ forming part of the tender document as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto:
- i. The B AND R's safety code shall be applicable for this work.
- j. **Total work shall be awarded to one bidder on L1 Basis and Scope of Work shall not be split.**
- 9.2. On acceptance of the tender by the Competent Authority, Letter of Intent of work will be issued by B AND R on behalf of the NCR.

- 9.3 **INTEGRITY PACT** : The Successful Bidder / Contractor is required to enter into an Integrity Pact with the Employer, in the Format at **Annexure – K**. The Integrity Pact enclosed as **Annexure-K** will be signed by B AND R for and on behalf of Employer at the time of execution of Agreement/Contract with the Successful Bidder. While submitting the Bid, the Integrity Pact shall be signed by the duly authorized signatory of the Bidder. In case of failure to submit the Integrity Pact duly signed and witnessed, along with the Bid, the Bid is liable to be rejected.

In case of any contradiction between the Terms and Conditions of the Bid Document and the Integrity Pact, the former will prevail.

For monitoring of the Integrity Pact, B AND R has appointed the following eminent personalities as Independent External Monitor(s) (IEM) :

(1) **Sri Divya Prakash Sinha**
IPS (Retd.)
83, Lodhi Estate,
New Delhi - 110003
Email : dpsinha.ips@gmail.com

(2) **Mrs. Vijaya Kanth**
IRAS (Retd.)
Sterling Monor, Flat – F, No. 5,
Sterling Road, 3rd Cross Street
Nungambakkam, Chennai – 600034
Email : vkantmr12003@yahoo.com

10. **ORDER OF PRECEDENCE:**

This“**Notice Inviting e-Tender (e-NIT) No. B AND R / HO / NCR / 51199 / RFO-1(PHASE-II) / DAUDKHAN-ALIGARH / NIT / CW / 01, Dated 17.02.2024**” with PQ Criteria and other provision including General Conditions of the Contract, Special Conditions of Contract are supplementary to and complementary with each other. However, in the event of any provisions of General Conditions are repugnant to or at variance with any provisions of Special Conditions of Contract’, then unless a different intention appears between the two, the provision given in Special Conditions of Contract’ shall prevail. Conditions of SCC shall override the Technical Specification. For any contradiction in bid documents, Technical Specifications and/or Letter of Intent (LOI) the following order of precedence shall be followed:

- **Decision of Engineer-in-Charge.**

- Letter of Intent (LOI)
- Schedule of Quantities and Rates (SOQR) and preamble to SOQR
- Construction Drawings (AFC / GFC Drawings)
- Technical Specification given in Tender
- CPWD Technical Specification and other Technical Specifications / documents issued by B AND R
- Relevant IS Code
- Special Condition of Contract (SCC) PART A and B
- General Condition of Contract (GCC)
- Notice Inviting e-Tender (e-NIT)

11. **ONE NIT APPLICATION / OFFER PER BIDDER:**

11.1 Each bidder shall submit only one Application / Bid / offer. A bid / offer bid is said to be responsive if accompanied by cost of eNIT Tender document.

12. **COST OF e-NIT DOCUMENTS:**

12.1 The bidder shall bear all costs associated with the preparation and submission of his application / bid / offer, and the Engineer-in-Charge will in no case be responsible and liable for those costs.

13. **CLARIFICATION OF eNIT / TENDER DOCUMENT:**

13.1 eNIT Document consisting of PQ Criteria and Techno-Commercial Terms and Conditions of Contract, Technical Specifications etc should be complied with by the Contractor who intends to submit NIT application / offer.

13.2 **Hard paper copy of the NIT document shall not be normally sold unless specifically requested by bidder(s).**

13.3 **The bidder can seek clarification on the eNIT / tender to B AND R not later than 07 (Seven) days** prior to the deadline for submission of offer. The Employer's response to valid queries will be forwarded through the e-mail ID (commercial@bridgeroof.co.in) of the enquirer followed by confirmation copy.

14. **AMENDMENT OF eNIT / TENDER DOCUMENTS:**

14.1 Before the deadline for submission of eNIT application / offer, B AND R may modify the eNIT / Tender documents by issuing addenda.

14.2 Any **addendum / corrigendum** thus issued as provided in clause No. 14.1 above, shall be notified in the website www.bridgeroof.co.in and CPP Portal and shall be a part of the tender documents.

14.3 To give **prospective** bidders reasonable time in which to take an addendum / corrigendum into account in preparing their eNIT application / Bid / offers, the Officer inviting eNIT tender with the permission of the higher authority may, at his discretion if deemed appropriate by him, extend the dead line for submission of eNIT application offer.

PREPARATION OF eNIT TENDER / PRE-QUALIFICATION BID

15. **LANGUAGE OF THE eNIT/ TENDER DOCUMENT:**

15.1 All documents relating to the eNIT application / Tender shall be in the English. eNIT / offers submitted in any other language shall be summarily rejected.

A. **Cost of "eNIT Tender Document"**

- i) Cost of eNIT Tender Document

- B. **“Techno-Commercial Part”.**
- i) Declaration as stipulated in eNIT/Tender
 - ii) Qualification Information and supporting documents mentioned in Annexure – B and e-NIT/Tender
 - iii) Certificates, undertakings, affidavits etc
- C. **Price /Financial Part shall be opened after finalization of the Techno-Commercially Recommended / Qualified bidders through CPP Portal.**
- i) Priced Schedule of Quantities and Rates. The Contract shall be for the complete scope of works as described in Tender.
16. **PROPOSAL TO THE BIDDER:**
- 16.1 For **Item / percentage** rate bids, the bidders shall fill in rates in figures and should not leave any cell blank.
- 16.2 The bidders shall quote **Percentage Rate rounded upto two decimal places as per the Price Bid format in the allotted space only**. Final Evaluation shall be made accordingly. All duties, taxes and other levies payable by the Contractors on work under the contract or for any other clause shall be included in the rates, prices and total bid price submitted by Tenderers.
17. **FORMAT AND SIGNING OF eNIT DOCUMENTS :**
- 17.1 The bidder can download the Tender documents and save it in his system and undertake the necessary preparatory work and submit the hard copy of completed documents at his convenience within the final date and time of submission.
- The bidder shall only submit single copy of the required documents (i.e PQ Documents, Techno-Commercial Part and Technical Specification). The bidder cannot leave any required information blank.
- 17.2 The Bidder shall go through the Tender Documents carefully and list the documents those are asked for submission. Bidder shall prepare all documents including cost of Tender Document, Declaration form, Techno-commercial bid etc.
- 17.3 Non-submission of legible documents may render the bid non-responsive. However, the Officer inviting the Tender, if so desires, at his discretion can issue instructions for submission of legible copies or original copies for verification within a stipulated period.
- 17.4 Tender application / offer cannot be submitted after due date and time. Therefore, only after ensuring that all the documents have been included, the Bidder should submit their bid / offer.
18. **DEADLINE FOR SUBMISSION OF THE TENDER APPLICATION / OFFER:**
- 18.1 Once the date and time is over, the bidder will not be able to submit the Tender / offer or any additional documents or information. The date and time of bid submission shall remain unaltered even if the specified date for the submission of bids declared a holiday.
- 18.2 The officer inviting tender may extend the deadline for submission of Tender / offer by issuing an amendment, in which case all rights and obligations of the officer inviting the offer and Engineer-in-Charge and the bidders previously subject to the original deadline will then be subject to the new deadline.
- 19.0 **LATE SUBMISSION / MODIFICATION / WITHDRAWAL OF BID / OFFER :**
- 19.1 **BID / Offer** received after the due date and time shall not be accepted. No request for extension of the due date indicated shall be entertained.

- 19.2 If any of the intending bidder wishes to withdraw from participation in the bid, he / she can freely withdraw from the participation before scheduled date and time of closure of Bid Submission. Bidder(s) may modify their bids before the deadline for submission of bids. However, if the bid is withdrawn, the re-submission of the bid is not allowed.
- 19.3 **No bid shall be modified or withdrawn after the deadline of submission of Bids.**
- 19.4 Withdrawal or Modification of bids between the deadline for submission of bids and the expiration of the original period of bid validity specified in Tender / Price Bid or extended will result in the forfeiture of EMD.
- D. **OPENING AND EVALUATION**
20. **OPENING OF TENDER / OFFER:**
- 20.1 **Tender / Offer** opening dates can be extended vide corrigendum.
- 20.2 In the event of the specified date of Tender / Offer opening being declared a holiday for the Officer inviting tender / Engineer-in-Charge, the Tender / Offers will be opened at the appointed time on the next working day this will have no effect on the deadline for submission.
- 20.3 Bid of the bidders shall be opened through process of e-tendering i.e. CPP Portal and the sequence of opening shall be:
- i) Cost of Tender Document and EMD Details
 - ii) Technical offer- Technical Bid
 - iii) Financial offer- (On a later date after scrutiny/evaluation of Technical Bid)
- 20.4 **'TECHNO-COMMERCIAL PART OF BID** of all the tenderers shall be opened and the contents there of i.e. qualification details shall be read out.
- 20.5 After the opening of **"TECHNO-COMMERCIAL PART of BID"** of all the tenderers, these bids shall be scrutinized and analyzed. If found necessary by the NCR / B AND R, the tenderers shall be asked to furnish clarifications and the NCR / B AND R may also hold discussions with the tenderers after giving due notice. The names of the tenderers whose bid are considered complete and meet eligibility criteria shall be shortlisted as Techno-commercially Qualified / Recommended Bidder.
- 20.6 The **FINANCIAL PART OF BID** shall be opened on a subsequent date and time duly notified through system. The Financial bids of only those tenderers shall be opened who are shortlisted / Techno-commercially Qualified / recommended bidders after scrutiny of their Technical bid. The Financial bid of the tenders who do not qualify during scrutiny of Technical bid shall not be opened. The earnest money of non-qualifying tenderers will be returned back within a reasonable period after finalization of tender / expiry of validity of tender, whichever is earlier.
- 20.7 **Price Part of Techno-Commercially Recommended bidder shall be opened through CPP portal on the notified date and time as per On-line Portal System.**
- 20.4 Tender / Offer without Cost of Tender Document is liable to be rejected.
- 20.4.1 The Tender Documents accompanied with appropriate Tender document cost will be taken up for evaluation with respect to the qualification Information and other information furnished in the Tender Document.
- 20.5 The bidder will be asked in writing to clarify his Bid / Offer, if necessary.
- 20.6 The Techno-Commercial / Pre-Qualification Evaluation of all the Tender / offers will be taken up as per the information furnished by the Bidders. But evaluation of the offer does not exonerate the bidders from checking their original documents and if at a later date the bidder is found to have misled the Techno-commercial / Pre-Qualification evaluation through wrong information, necessary action shall be taken against the bidder / Contractor.

21. **EXAMINATION OF TENDER DOCUMENT / OFFER AND DETERMINATION OF RESPONSIVENESS:**

- 21.1 During the detailed evaluation of "Tender Documents", the Officer inviting tender will determine whether each Tender application / offer :-
- a. Whether the tender cost is issued by any Scheduled / Nationalized Bank.
 - b. Has submitted legible documents for evaluation.
 - c. Meets the **Qualifying Criteria** defined in **Annexure - C** and acceptance of Techno-Commercial Terms and Conditions and Technical Specification.
 - d. Is substantially responsive to the requirements of the Tender documents.

22. **RIGHT TO ACCEPT OR REJECT ANY OR ALL TENDER / OFFERS:**

- 22.1 B AND R does not bind him to accept the Tender application / offers or any other offer and reserves to him the authority to reject any or all the Tender application / offers received without assigning any reason.
- 22.2 All Tender / Offers in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
- 22.23 The Engineer-in-Charge will reject a proposal for award if he determines that the bidder recommended for award has been engaged in corrupt or fraudulent practices in competing for the contract in question. He will report to the Officer Inviting Tender / next higher authority.
- 24.0 **Bidder(s) who had a record of Court Case / Litigation History with the B AND R / NCR against earlier tender / contracts shall not be considered for this tender.**

Canvassing whether directly or indirectly, in connection with e-NIT is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable for rejection.

25.0 **Participation of Joint Venture (JV) in Works Tender : This para shall be applicable for Works tenders wherein tender documents provide for the same.**

1. Separate identity/name shall be given to the Joint Venture.
2. Number of members in a JV shall not be more than three. One of the members of the JV shall be its Lead Member who shall have a majority (at least 51%) share of interest in the JV. The other members shall have a share of not less than 20% each in case of JV with upto three members and not less than 10% each in case of JV with more than three members. In case of JV with foreign member(s), the Lead Member has to be an Indian firm/company with a minimum share of 51%. Accordingly Memorandum of Understanding (MoU) by mentioning their share and responsibility has to be submitted.
3. Member of JV shall not be permitted to participate either in individual capacity or as a member of another JV in the same tender.
4. The tender form shall be purchased and submitted only in the name of the JV and not in the name of any constituent member. The tender form can however be submitted by JV or any of its constituent member or any person authorized by JV through Power of Attorney to submit tender.
5. Bid Security shall be submitted by JV or authorized person of JV either as :

Bank Guarantee bond either in the name of JV, or in the name of all members of JV as per MOU irrespective of their share in the JV if the JV has not been constituted legally till the date of submission of tender.
6. Copy of Memorandum of Understanding (MoU) as per given Format duly executed by the JV members on

a stamp paper, shall be submitted by the JV alongwith the tender. The complete details of the members of the JV, their share and responsibility in the JV etc. particularly with reference to financial, technical and other obligations shall be furnished in the MoU.

7. Once the tender is submitted, the MoU shall not normally be modified / altered / terminated during the validity of the tender. In case the tenderer fails to observe/comply with this stipulation, the full Bid Security shall be liable to be forfeited.
8. Approval for change of constitution of JV shall be at the sole discretion of the Railway. The constitution of the JV shall not normally be allowed to be modified after submission of the bid by the JV, except when modification becomes inevitable due to succession laws etc., provided further that there is no change in qualification of minimum eligibility criteria by JV after change of composition. However, the Lead Member shall continue to be the Lead Member of the JV. Failure to observe this requirement would render the offer invalid.
9. Similarly, after the contract is awarded, the constitution of JV shall not be normally allowed to be altered during the currency of contract except when modification become inevitable due to succession laws etc. and minimum eligibility criteria should not get vitiated. Failure to observe this stipulation shall be deemed to be breach of contract with all consequential penal action as per contract conditions.
10. On award of contract to a JV, a single Performance Guarantee shall be submitted by the JV as per tender conditions. All the Guarantees like Performance Guarantee, Bank Guarantee for Mobilization Advance, Machinery Advance etc. shall be accepted only in the name of the JV and no splitting of guarantees amongst the members of the JV shall be permitted.
11. On issue of LOA (Letter of Acceptance), the JV entity to whom the work has been awarded, with the same shareholding pattern as was declared in the MOU/JV Agreement submitted alongwith the tender, shall be got registered before the Registrar of the Companies under 'The Companies Act -2013' (in case JV entity is to be registered as Company) or before the Registrar/Sub-Registrar under the 'The Indian Partnership Act, 1932' (in case JV entity is to be registered as Partnership Firm) or under 'The LLP Act 2008' (in case JV entity is to be registered as LLP). A separate PAN shall be obtained for this entity. The documents pertaining to this entity including its PAN shall be furnished to the Railways before signing the contract agreement for the work. In case the tenderer fails to observe/comply with this stipulation within 60 days of issue of LOA, contract is liable to be terminated. In case contract is terminated railway shall be entitled to forfeit the full amount of the Bid Security and other dues payable to the Contractor under this contract. The entity so registered, in the registered documents, shall have, inter-alia, following Clauses:
 - Joint and Several Liability - Members of the entity to which the contract is awarded, shall be jointly and severally liable to the Railway for execution of the project in accordance with General and Special Conditions of Contract. The members of the entity shall also be liable jointly and severally for the loss, damages caused to the Railways during the course of execution of the contract or due to non-execution of the contract or part thereof.
 - Duration of the Registered Entity - It shall be valid during the entire currency of the contract including the period of extension, if any and the maintenance period after the work is completed.
 - Governing Laws - The Registered Entity shall in all respect be governed by and interpreted in accordance with Indian Laws.
12. Authorized Member - Joint Venture members in the JV MoU shall authorize Lead member on behalf of the Joint Venture to deal with the Contract, sign the agreement or enter into contract in respect of the said tender, to receive payment, to witness joint measurement of work done, to sign measurement books and similar such action in respect of the said tender/contract. All notices/correspondences with respect to the contract would be sent only to this authorized member of the JV.
13. No member of the Joint Venture shall have the right to assign or transfer the interest right or liability in the contract without the written consent of the other members and that of the Railway in respect of the said tender/contract.

14. Documents to be enclosed by the JV along with the tender:
- a. In case one or more of the members of the JV is/are partnership firm(s), following documents shall be submitted:
 - A notarized copy of the Partnership Deed or a copy of the Partnership deed registered with the Registrar.
 - A copy of consent of all the partners or individual authorized by partnership firm, to enter into the Joint Venture Agreement on a stamp paper,
 - A notarized or registered copy of Power of Attorney in favour of the individual to sign the MOU/JV Agreement on behalf of the partnership firm and create liability against the firm.
 - An undertaking by all partners of the partnership firm that they are not blacklisted or debarred by Railways or any other Ministry / Department of the Govt. of India from participation in tenders / contracts as on the date of submission of bids, either in their individual capacity or in any firm/LLP in which they were / are partners/members. Any Concealment / wrong information in regard to above shall make the bid ineligible or the contract shall be determined under Clause 62 of the Standard General Conditions of Contract.
 - b. In case one or more members is/are Proprietary Firm or HUF, the following documents shall be enclosed:
 - (i) A copy of notarized affidavit on Stamp Paper declaring that his Concern is a proprietary Concern and he is sole proprietor of the Concern OR he who is signing the affidavit on behalf of HUF is in the position of 'Karta' of Hindu Undivided Family (HUF) and he has the authority, power and consent given by other members to act on behalf of HUF.
 - c. In case one or more members of the JV is/are companies, the following documents shall be submitted:
 - A copy of resolutions of the Directors of the Company, permitting the company to enter into a JV agreement,
 - The copies of MOA (Memorandum of Association) / AOA (Articles of Association) of the company
 - A copy of Certificate of Incorporation
 - A copy of Authorization/copy of Power of Attorney issued by the Company (backed by the resolution of Board of Directors) in favour of the individual, to sign the tender, sign MOU/JV Agreement on behalf of the company and create liability against the company
 - d. In case one or more members of the JV is/are LLP firm/s, the following documents shall be submitted:
 - A copy of LLP Agreement
 - A copy of Certificate of Incorporation of LLP
 - A copy of resolution passed by partners of LLP firm, permitting the Firm to enter into a JV agreement
 - A copy of Authorization /copy of Power of Attorney issued by the LLP firm (backed by resolution passed by the Partners) in favour of the individual, to sign the tender and/or sign the MOU/ JV agreement on behalf of the LLP and create liability against the LLP.
 - An undertaking by all partners of the LLP that they are not blacklisted or debarred by Railways or any other Ministry / Department of the Govt. of India from participation in tenders / contracts as on the date of submission of bids, either in their individual capacity or in any firm/LLP or JV in which they were / are partners/members. Any Concealment / wrong information in regard to above shall make the contract liable for determination under Clause 62 of the Standard General Conditions of Contract.
 - e. In case one or more members of the JV is/are Society/s or Trust/s, the following documents shall be submitted:
 - A copy of Certificate of Registration
 - A copy of Memorandum of Association of Society/Trust Deed
 - A copy of Rules & Regulations of the Society
 - A copy of Power of Attorney, in favour of the individual to sign the tender documents and create liability against the Society/Trust.
15. A Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and Notarized in the jurisdiction where the Power of Attorney is being issued. However,

the Power of Attorney provided by Bidders from countries that have signed the Hague Legislation Convention 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostille certificate.

16. All other documents in terms of the Tender above.
17. Credentials & Qualifying Criteria: Technical, financial eligibility and Bid capacity of the JV shall be adjudged based on satisfactory fulfillment of the following criteria:

- i. **Technical Eligibility Criteria ('Clause A'):**
(a) For Works without composite components

The technical eligibility for the work as per Clause A shall be satisfied by either the 'JV in its own name & style' or 'Lead member of the JV'.

Each other (non-lead) member(s) of JV, who is/ are not satisfying the technical eligibility for the work as per Clause A above, shall have technical capacity of minimum 10% of the cost of work i.e., each non-lead member of JV member must have satisfactorily completed or substantially completed during the last 07 (seven) years, ending last day of month previous to the one in which tender is invited, one similar single work for a minimum of 10% of advertised value of the tender.

Note:

a) The Major component of the work for this purpose shall be the component of work having highest value. In cases where value of two or more component of work is same, any one work can be classified as Major component of work.

b) Value of a completed work done by a Member in an earlier JV shall be reckoned only to the extent of the concerned member's share in that JV for the purpose of satisfying his/her compliance to the above mentioned technical eligibility criteria in the tender under consideration.

- ii. **Financial Eligibility Criteria**

The JV shall satisfy the requirement of "Financial Eligibility" mentioned at Clause B. The "financial capacity" of the lead member of JV shall not be less than 51% of the financial eligibility criteria mentioned at Clause B above. The arithmetic sum of individual "financial capacity" of all the members shall be taken as JV's "financial capacity" to satisfy this requirement.

Note: Contractual payment received by a Member in an earlier JV shall be reckoned only to the extent of the concerned member's share in that JV for the purpose of satisfying compliance of the above mentioned financial eligibility criteria in the tender under consideration.

- iii. **Bid Capacity**

The JV shall satisfy the requirement of "Bid Capacity" requirement mentioned at Clause E.

The arithmetic sum of individual "Bid capacity" of all the members shall be taken as JV's "Bid capacity" to satisfy this requirement.

- 26.0 The Bidder(s) shall submit a copy of certificate stating that all their statements / documents submitted alongwith bid are true and factual. Standard format of Certificate to be submitted by the Bidder is enclosed as **Annexure – R**. In addition to **Annexure – R**, in case of other than Company / Proprietary Firm, **Annexure – R(A)** shall also be submitted by the each member of a Partnership Firm / Joint Venture (JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. as the case may be. Non submission of above certificate(s) by the bidder shall result in summarily rejection of his / their bid. It shall be mandatorily incumbent upon the tenderer to identify, state and submit the supporting documents duly self attested / digitally signed by which they / he is qualifying the Qualifying Criteria mentioned in the Tender Document.

- 27.0 **PURCHASE PREFERENCE TO MAKE IN INDIA (MII)** :- In line with Public Procurement (Preference to Make in India), Order 2017 dated 15.06.2017, 28.05.2018, 04.06.2020 and subsequent orders issued by the respective Nodal Ministry, Govt. of India by way of providing purchase preference, B AND R has implemented "Purchase

Preference Policy". The "Purchase Preference" is applicable for the "Local Supplier" for the items / services covered in the tender subject to the following terms and conditions :

B AND R reserves right to consider Local supplier (i.e whose offered product or service meets the minimum local content of tender) in case, emerged L1 bidder is Non Local supplier and quoted prices of Local suppliers are in the bracket of L1 + 20% and if they agree to match with L1 prices as per the "Public Procurement (Preference to Make in India) order 2017 of GOI, Dept of DIPP".

1. DEFINITIONS:

'Local content' means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50%, as defined under said Order

'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Order.

'Non-Local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content less than or equal to 20%, as defined under this Order.

'L 1' means the lowest tender or lowest bid or the lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation

'Margin of purchase preference' means the maximum extent to which the price quoted by a "(Class-I local supplier)" may be above the L 1 price for the purpose of purchase preference.

'Procuring entity' means a Ministry or department or attached or subordinate office of, or autonomous body controlled by, the Government of India and includes Government companies as defined in the Companies Act.

'Works' means all works as per Rule 130 of GFR- 2017, and will also include turnkey works '.

2. ELIGIBILITY OF 'CLASS-I LOCAL SUPPLIER' / 'CLASS-II LOCAL SUPPLIER' / 'NON-LOCAL SUPPLIERS' FOR DIFFERENT TYPES OF PROCUREMENT

(a) In procurement of all goods, services or works in respect of which the Nodal Ministry / Department has communicated that there is sufficient local capacity and local competition, only **'Class-I local supplier'**, as defined under the Order, shall be eligible to bid irrespective of purchase value.

(b) In procurement of all goods, services or works, not covered by 2(a) above, and with estimated value of purchases less than Rs.200 Crore, in accordance with Rule 161(iv) of GFR, 2017, Global Tender Enquiry shall not be issued except with the approval of competent authority as designated by Department of Expenditure. Only 'Class-I local supplier' and 'Class-II local supplier', as defined under the Order, shall be eligible to bid in procurements undertaken by procuring entities, except when Global Tender Enquiry has been issued. In Global Tender Enquiries, 'Non-local suppliers' shall also be eligible to bid along with 'Class-I local suppliers' and 'Class-II local suppliers'.

(c) For the purpose of this Order, works includes Engineering, Procurement and Construction (EPC) contracts and services include System Integrator (SI) contracts.

3A. PURCHASE PREFERENCE :

(a) Subject to the provisions of this Order and to any specific instructions issued by the Nodal Ministry or in pursuance of this Order, purchase preference shall be given to **'Class-I local supplier'** in procurements undertaken by procuring entities in the manner specified here under.

(b) In the procurements of goods or works, which are covered by para 2(b) above and **which are divisible in nature**, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- i. Among all qualified bids, the lowest bid will be termed as L 1. If L 1 is 'Class-I local supplier', the contract for full quantity will be awarded to L 1.

- ii. If L 1 bid is not a 'Class-I local supplier', 50% of the order quantity shall be awarded to L 1. Thereafter, the lowest bidder among the 'Class-I local supplier' will be invited to match the L 1 price for the remaining 50% quantity subject to the Class-I local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such 'Class-I local supplier' subject to matching the L 1 price, In case such lowest eligible 'Class-I local supplier' fails to match the L 1 price or accepts less than the offered quantity, the next higher 'Class-I local supplier' within the margin of purchase preference shall be invited to match the L 1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case some quantity is still left uncovered on Class-I local suppliers, then such balance quantity may also be ordered on the L 1 bidder.

(c) In the procurements of goods or works, which are covered by para 2(b) above and **which are not divisible in nature**, and in procurement of services where the bid is evaluated on price alone, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

- i. Among all qualified bids, the lowest bid will be termed as L 1. If L 1 is 'Class-I local supplier', the contract will be awarded to L 1.
- ii. If L 1 is not 'Class-I local supplier', the lowest bidder among the 'Class-I local supplier', will be invited to match the L 1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I local supplier' subject to matching the L 1 price.
- iii. In case such lowest eligible 'Class-I local supplier' fails to match the L 1 price, the 'Class-I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L 1 price and so on and contract shall be awarded accordingly, In case none of the 'Class-I local supplier' within the margin of purchase preference matches the L 1 price, the contract may be awarded to the L 1 bidder.

(d) "Class-II local supplier" will not get purchase preference in any procurement, undertaken by procuring entities.

3B. APPLICABILITY IN TENDERS WHERE CONTRACT IS TO BE AWARDED TO MULTIPLE BIDDERS :

In tenders where contract is awarded to multiple bidders subject to matching L1 rates or otherwise, the "Class-I local supplier" shall get purchase preference over 'Class-II local supplier' as well as "Non-local supplier" as per following procedure:

- (a) In case there is sufficient local capacity and competition for the item to be procured as notified by the nodal Ministry, only Class-I local suppliers shall be eligible to bid. As such, the multiple suppliers, who would be awarded the contract, should be all and only 'Class-I local suppliers'.
- (b) In other cases, 'Class-I local suppliers' and 'Non local suppliers' may also participate in the bidding process along with " Class-I local suppliers' as per provisions of this Order.
- (c) If 'Class-I local suppliers' qualify for award of contract for at least 50% of the tendered quantity in any tender, the contract may be awarded to all qualified bidders as per award criteria stipulated in the bid documents. However, in case 'Class-I local suppliers' do not qualify for award of contract for at least 50% of the tendered quantity, purchase preference should be given to the 'Class-I local suppliers' over 'Class-II local suppliers'/ 'Non local suppliers' provided that their quoted rate falls within 20% margin of purchase preference of the highest quoted bidder considered for award of contract so as to ensure that the 'Class-I local suppliers' taken in totality are considered for award of contract for at least 50% of the tendered quantity.
- (d) First purchase preference has to be given to the lowest quoting 'Class-I local suppliers', whose quoted rates fall within 20% margin of purchase preference, subject to its meeting the prescribed criteria for award of contract as also the constraint of maximum quantity that can be sourced from any single supplier. If the lowest quoting 'Class-I local suppliers', does not accept the offered quantity, an opportunity may be given to next higher 'Class-I local suppliers', failing within 20% margin of purchase preference, and so on.

- (e) To avoid any ambiguity during bid evaluation process, the procuring entities may stipulate its own tender specific criteria for award of contract amongst different bidders including the procedure for purchase preference to 'Class-I local suppliers' within the broad policy guidelines stipulated in Sub-paras above.

1. EXEMPTION OF SMALL PURCHASES:

Procurements where the estimated value to be procured is less than Rs.5 Lakh shall be exempt from this Order. However, it shall be ensured by procuring entities that procurement is not split for the purpose of avoiding the provisions of this Order.

Note: SI. No. 3B(e) and 4 mentioned above will not be included in tenders as it is only for internal guidance / approval.

2. MARGIN OF PURCHASE PREFERENCE:

The margin of purchase preference shall be 20%

3. VERIFICATION OF LOCAL CONTENT:

- a) The 'Class-I local suppliers' / 'Class-II local suppliers' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local suppliers' / 'Class-II local suppliers'.

In this connection, such bidders shall furnish following undertaking from the manufacturer(s) on Manufacturer's letter head along with their techno-commercial bid. The undertaking shall become a part of the contract :

"We _____ (Name of Manufacturer) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. _____ (to be filled as notified in tender as well as the said policy) for claiming purchase preference linked with Local Contents under the Govt. Policy against under tender no. _____."

- b) In cases of procurement for a value in excess of Rs. 10 crores, the 'Class-I local suppliers' / 'Class-II local suppliers' shall be required to provide a certificate from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost account or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content. In this connection, such bidders shall furnish following undertaking shall be supported by the following certificate from Statutory Auditor engaged by the bidder, on the letter head of such Statutory Auditor (as per the provisions of the aforesaid policy):

"We _____ the statutory auditor of M/s _____ (name of the bidder) hereby certify that M/s _____ (name of manufacturer) meet the mandatory Local Content requirements of the Goods and/or Services i.e. _____ (to be filled as notified in tender as well as the said policy) quoted vide offer No. _____ dated _____ against the tender No. _____ by M/s _____ (Name of the bidder)."

- c) Local Suppliers must note that once the declaration / certification is committed by them at tender submission stage, the same cannot be altered at technical negotiation stage or after award of contract otherwise would be treated / considered as false declaration by bidder. If it is identified that the difference in price receive and declaration made and local content is now not meeting the specified tender requirement (i.e only on the quoted price without any loading) then such case is to be processed without any purchase preference as Non-Local Supplier.

4. IN CASE OF PARTICIPATION OF MSE AND LOCAL SUPPLIER AGAINST A SAME TENDER,

NOT APPLICABLE FOR THIS TENDER

5. IN CASE OF PARTICIPATION OF BIDDER FROM COUNTRIES WHICH SHARES A LAND BORDER WITH INDIA

Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services / non consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority (as per OM dated 18.05.2023 issued by Ministry of Finance), relevant declaration format is enclosed as Annexure – 1.

ANNEXURE – 1

COMPLIANCE CERTIFICATE REGARDING BIDDERS FROM COUNTRIES WHICH SHARES A LAND BORDER WITH INDIA

(Submitted on Bidder's Letter Head)

a. The bidder, (Name of the bidder) is not from a country which shares a land border with India;

(or)

The bidder, (Name of the bidder) is from a country, (Name of the Country) which shares a land border with India and are registered with the Competent Authority. Certificate of registration is attached with the bid;

(or)

The bidder, (Name of the bidder) is from a country, (Name of the Country) which shares a land border with India and Government of India has extended lines of credit or is engaged in developmental projects in this country, (Name of the Country) and hence do not require any separate registration for participation in this tender.

b. I have read the Clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. (Where applicable, evidence of valid registration by the Competent Authority shall be attached).

c. I have read the Clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub- contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached].

(or)

Any Bidder (including an Indian Bidder) who has a specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non consultancy services) or works (including Turnkey Projects) only if the bidder is registered with the Competent Authority, **specified in Annexure-2 which is mentioned here:**

Competent Authority and Procedure for Registration

- A. The Competent Authority for the purpose of registration under this order shall be/ continue to be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT)*. [This Committee was already constituted under Order (Public Procurement) No.1].
- B. The Registration Committee shall have the following members*:
- i. An officer, not below the rank of Joint Secretary, designated for this purpose by DPIIT, who shall be the Chairman;
 - ii. Officers (ordinarily not below the rank of Joint Secretary) representing the Ministry of Home Affairs, Ministry of External Affairs, and of those Departments whose sectors are covered by applications under consideration;
 - iii. Any other officer whose presence is deemed necessary by the Chairman of the committee.
 - iv. With effect from 01.04.2023, an officer (ordinarily not below the rank of Joint Secretary) representing the National Security Council Secretariat.
- C. DPIIT shall lay down the method of application, format etc. for such bidders as covered by the Order.
- D. On receipt of an application seeking registration from a bidder covered by Para 2 and 3 of this order, the Competent Authority shall first seek political and security clearances from the Ministry of External Affairs and Ministry of Home Affairs, as per guidelines issued from time to time. Registration shall not be given unless political and security clearance have both been received.
- E. The Ministry of External Affairs and Ministry of Home Affairs may issue guidelines for internal use regarding the procedure for scrutiny of such applications by them.
- F. The decision of the Competent Authority, to register such bidder may be for all kinds of tenders or for a specified type(s) of goods or services, and may be for a specified or unspecified duration of time, as deemed fit. The decision of the Competent Authority shall be final.
- G. Registration granted by the Competent Authority of the Government of India shall be valid not only for procurement by the Central Government and its bodies specified in para 6 of this order, but also for procurement by State Governments and their agencies/ public enterprises etc. No fresh registration at the State level shall be required.
- H. The Competent Authority is empowered to cancel the registration already granted if it determines that there is sufficient cause. Such cancellation by itself, however, will not affect the execution of contracts already awarded. Pending cancellation, it may also suspend the registration of a bidder, and the bidder shall not be eligible to bid in any further tenders during the period of suspension.
- I. For national security reasons, the Competent Authority shall not be required to give reasons for rejection/cancellation of registration of a bidder.

[*Note:

- (i) In respect of application of the Order to procurement by/ under State Governments, all functions assigned to DPIIT shall be carried out by the State Government concerned through a specific department or authority designated by it. The composition of the Registration Committee shall be as decided by the State Government. However, the requirement of political and security clearance as per para D shall remain and no registration shall be granted without such clearance.
- (ii) Registration granted by State Governments shall be valid only for procurement by the State Government and its agencies/ public enterprises etc. and shall not be valid for procurement in other states or by the Government of India and their agencies/ public enterprises etc.]

Details of Vendor's authorized representative

Signature:

Name:

Stamp:

BRIDGE AND ROOF COMPANY (INDIA) LIMITED

ANNEXURE - C

QUALIFYING CRITERIA

QUALIFYING CRITERIA

Notice Inviting e-Tender (e-NIT) No. B AND R / HO / NCR / 51199 / RFO-1(PHASE-II) / DAUDKHAN-ALIGARH / NIT / CW / 01, Dated 17.02.2024

Bridge and Roof Co. (India) Ltd., Kolkata as Executing Agency of **North Central Railway (NCR), Ministry of Railways, Govt. of India** for this Project, invites offers from Capable and Competent Agencies to carry out the works mentioned below:

“CONSTRUCTION OF EARTHWORK IN FORMATION, P-WAY, MINOR BRIDGES, BOUNDARY WALL, UTILITIES SHIFTING AND OTHER ALLIED WORKS INCLUDING TESTING & COMMISSIONING ETC. BETWEEN ALIGARH JUNCTION STATION AND DAUD KHAN STATION IN CONNECTION WITH CONSTRUCTION OF RFO-1(PHASE-II) UNDER NORTH CENTRAL RAILWAY(NCR), MINISTRY OF RAILWAYS, GOVT. OF INDIA.”

Interested Reputed, Resourceful and Experienced Parties having adequate proven experience in similar type of work may download the Tender alongwith Qualifying Criteria from Company's website: <http://www.bridgeroof.co.in> and <https://eprocure.gov.in/eprocure/app>.

The Company (B AND R) reserves the right to reject any or all offer(s) or cancel the notice at their sole discretion without assigning any reason, whatsoever thereof, which shall be final and binding upon the Bidders.

I. QUALIFICATION CRITERIA FOR PARTICIPATION IN TENDER :-

Experience should be in the name of bidding Company and not in Subsidiary/Associate Company/ Group Company etc. Experience criteria to be satisfied shall be given below:

- A.** The bidder should have successfully completed **“Similar Work”** any of the following during the last 7 (Seven) years, ending last day of month previous to the one in which offer/bid is invited.

One similar work costing not less than the amount equal to **Rs. 19.53 Cr.**

OR,

Two similar works each costing not less than the amount equal to **Rs.13.02 Cr.**

OR,

Three similar works each costing not less than the amount equal to **Rs. 9.77 Cr.**

By Similar work it means:-

- Construction of Railway/Road(s)/Highway(s)/Infrastructure Project comprising of Earthwork, Minor Bridges / Major Bridges / RFO / ROB / FOB / Viaduct / ROR / Flyover / Retaining Wall and other allied works etc. **executed under one Agreement / Contract in any Govt. / Public bodies.**
- **RFO means Railway Flyover, ROB means Road over Bridge, ROR means Rail over Rail Bridge , FOB means Foot over Bridge**

In addition to the above, For Specialized Work like P. Way work, then Bidder should submit :-

- a) Relevant documents towards completion of P. Way work of any value in separate Contract under one Agreement / Contract in any Govt. /Public bodies, in support of which, certificate to this effect should be furnished from an officer not below the rank of EE or equivalent.
OR
- b) A MOU / Pre-Bid Agreement with party / parties having past experience in execution of specialized work (P-Way Work) of any value under one Agreement / Contract in any Govt. /Public bodies. Bidder(s) have to submit documentary evidence issued by Client as a proof of execution of the said specialized work by Party / parties who has requisite competence and experience in the said specialized work of any value.

Note for Item (A) :

Work experience certificate from private individual shall not be considered. However, in addition to work experience certificates issued by any Govt. Organization, work experience certificate issued by Public listed company has

average annual turnover of Rs.500.00Crore and above in last 3 financial years excluding the current financial year listed on National Stock Exchange or Bombay Stock Exchange, incorporated/registered at least 5 years prior to the opening of tender, shall also be considered provided the work experience certificate has been issued by a person authorized by the Public listed company to issue such certificates. In case bidder submits work experience certificate issued by public listed company, the bidder shall also submit along with work experience certificate, the relevant copy of work order, bill of quantities, bill wise details of payment received duly certified by Chartered Accountant, certificates for all payments received and copy of final/last bill paid by company in support of above work experience certificate.

1. In case, Bidder(s) executed the said specialized work like P-Way Work of any value mentioned in the contract under Sl. No. I, then Bidder(s) need not to submit separate documentary evidence as above-mentioned in Note.
2. In case the Bidder is executing a Project, then Client / Owner has issued Completion Certificate in respect of a part of work, (more than 90% of the value of work has been completed) which meets the eligibility criteria, the same shall be considered while evaluating the Technical Bid.
3. In case the works executed in JV / Consortium / Special Purpose Vehicle (SPV) shall be accepted subject to submission of Completion Certificate issued by Owner / Client clearly mentioned proportionate value of executed work along with Copy of Work Order & JV / Consortium Agreement duly Notarized.

The value of similar work done shall be updated as per the Value Enhancement Factor (VEF) given below:

Financial Year*	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
VEF*	1.00	1.05	1.10	1.15	1.20	1.25	1.30

***The VEF shall be applied for the respective year in which work under consideration has been completed.**

Notarized copy of **Completion Certificate mentioning Executed Value of Work and Date of Completion** along with corresponding LOI/WO duly certified from an officer not below the rank of EE or equivalent, substantiating the above mentioned criterion under Sl. No. A as well as value of work to be submitted.

Details of “**Similar type of work**” executed indicating value of work in each contract with self-attested documentary evidence such as Copy /Copies of completion certificate(s) of work(s) from respective Owner(s)/Client(s) mentioning name and nature of work(s) date(s) of commencement and value(s) of the job(s) executed during last 07 (Seven) financial years and the current financial year upto the date of opening of tender.
[As per Form – C1]

B. Financial Eligibility Criteria :

The tenderer must have minimum Average Annual Contractual Turnover of V/N or 'V' whichever is less; where

V= Advertised value of the tender in crores of Rupees (i.e. Rs. 32.55 Cr.)

N= Number of years prescribed for completion of work for which bids have been invited i.e. (13/12 years=1.08)

The tenderer must have minimum average annual contractual turnover of **Rs. 30.14 Cr.** Where

The **Average Annual Contractual Turnover** shall be calculated as an average of “**Total Contractual Payments**” in the previous three financial years (2022-23, 2021-22 and 2020-21), as per the audited balance sheet. However, in case balance sheet of the previous year is yet to be prepared / audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover.

The tenderers shall submit requisite information as per given format along with copies of Audited Balance Sheets duly certified by the Chartered Accountant/ Certificate from Chartered Accountant duly signed with his / her Seal, Signature and Registration Number (FRN) supported by Audited Balance Sheet.

Note: Client certificate from other than Govt. Organization should be duly supported by Form 16A/26AS generated

through TRACES of Income Tax Department of India.

- C. The bidder should not have incurred any loss (Profit after tax, depreciation and interest should be positive) in more than two years during the available last five consecutive financial years ending 31st March, 2023.
- D. Net Worth of the Company / Firm as on 31st March 2023 should be **positive**. Net Worth Certificate for **F.Y.: 2022-23** should be submitted duly certified by Chartered Accountant with his / her Seal, Signature and Registration Number

E. Bid Capacity:

The tender/technical bid will be evaluated based on bid capacity formula detailed as follows.

The bidder will be qualified only if its available bid capacity is equal to or more than the total bid value of the present tender. The available bid capacity shall be calculated as under:

$$\text{Available Bid Capacity} = [A \times N \times 2] - 0.33 \times N \times B$$

Where,

A = Maximum value of construction works executed and payment received in any one of the previous three financial years or the current financial year (up to date of inviting tender), taking into account the completed as well as works in progress.

N= Number of years prescribed for completion of work for which bids has been invited. **(N=1.08)**

B = Existing commitments and balance amount of ongoing works with tenderer as per the prescribed proforma of Railway/B AND R for statement of all works in progress and also the works which are awarded to tenderer but yet not started upto the date of inviting of tender.

Note:

(a) The bidder shall furnish the details of :-

- (i) Maximum value of construction works executed and payment received in any one of the previous three financial years or the current financial year (up to date of inviting tender) for calculating A, and
- (ii) Existing commitments and balance amount of ongoing works with tenderer as per the prescribed proforma of Railway for statement of all works in progress and also the works which are awarded to tenderer but yet not started upto the date of inviting of tender for calculating B. In case of no works in hand, a 'NIL' statement should be furnished.

The submitted details for (i) and (ii) above should be duly verified by a Chartered Accountant.

(b) In case if a bidder is JV, the tenderer(s) must furnish the details of

- (i) Maximum value of construction works executed and payment received in any one of the previous three financial years or the current financial year (up to date of inviting tender) by each member of JV for calculating A, and
- (ii) Existing commitments and balance amount of ongoing works with each member of JV either in individual capacity or as a member of other JV as per the prescribed proforma of Railway for statement of all works in progress and also the works which are awarded to each member of JV either in individual capacity or as a member of other JV but yet not started upto the date of inviting of tender for calculating B. In case of no works in hand, a 'NIL' statement should be furnished. The submitted details for (i) and (ii) above should be duly verified by Chartered Accountant.

(c) Value of a completed work/work in progress/work awarded but yet not started for a Member in an earlier JV shall be reckoned only to the extent of the concerned member's share in that JV for the purpose of satisfying his/her compliance to the above mentioned bid capacity in the tender under consideration.

(d) The arithmetic sum of individual "bid capacity" of all the members shall be taken as JV's "bid capacity".

(e) In case, the bidder fails to submit the above statement along with the offer, their/his offer shall be considered as incomplete and will be rejected summarily.

(f) The available bid capacity of bidder shall be assessed based on the details submitted by the bidder. In case, the available bid capacity is lesser than estimated cost of work put to tender, his offer shall not be considered even if he has been found eligible in other eligibility criteria/tender requirement.

- F.** The bidder should have adequate number of Engineers in his Company's roll and the bidder should also own / or have a lease / hiring arrangement for adequate plant and machineries for execution of the work. In case of lease / hiring arrangement, the same should valid for a period of 24 (Twenty Four) months from the date of LOI.
- G.** The bidder should have PAN, GST Registration and Current Income Tax Deposition Document.
- H.** The bidder should be able to abide by and handle statutory requirements related to Labour License, PF and ESI Registration Certificate during tenure of construction activities.
- I.** Bidder(s) should not have been black-listed by any Central / State Govt. / Autonomous Body / PSU in last five years from the original last date of bid submission. Bidder shall submit duly Notarized Affidavit to this effect as per Format **(Form – F)**.
- J.** The Bidder must disclose its Constitutional Status i.e. specify whether it is a Proprietary or Partnership Firm, Incorporated Company etc. with Documentary Evidence.
- K.** Bidder(s) should submit a copy of valid Electrical License or Bidder must associate himself with Agencies for Electrical Work having valid Electrical License. Therefore Bidder have to submit Willingness Certificate as per specified format from Associating Electrical Agency alongwith valid Electrical License.
- L.** **Bidder(s) should have submitted copy of Latest Filed Monthly / Quarterly GSTR-3B Return as GST Clearance Certificate.**
- All Suppliers / Contractors having registration in other State (except Uttar Pradesh) shall raise their Tax Invoice by charging IGST only.**
- M.** **Direct or Indirect Joint Venture(s) / Consortium / Special Purpose Vehicle (SPV) / Special Purpose Entity (SPE) are permitted to participate.**
- N.** **Bidder(s) (Private Limited / Limited Company) should submit the Copy of Screenshot of MCA Portal showing 'Active' Status. Bidder(s) (other than Private Limited / Limited Company) should not submit the Copy of Screenshot of MCA Portal showing 'Active' Status.**
- O.** **Bidder(s) has to submit Curriculum Vita of Technical Personnel(s) having minimum experience and required number as mentioned below.**

Sl. No.	Field of Specialization/ Personnel	Minimum No. of Personnel	Minimum qualification	Minimum Experience
1	Project Manager.	1	Graduate Civil Engineer from a recognized University	12 years with experience in Railway project
2	Sr. Engineer	1	Graduate Civil Engineer from a recognized University	10 years with experience in Railway project
3	Engineer.	1	Graduate Civil Engineer from a recognized University	5 years with experience in Railway project
4	Surveyor	1	Graduate/Diploma in Civil Engineer	5 for Graduate /10 years for Diploma
5	QA & QC In-charge	1	Graduate/Diploma in Civil Engineer	5 for Graduate /10 years for Diploma
6	Safety officer	1	Graduate from a recognized	10 years having diploma in

Sl. No.	Field of Specialization/ Personnel	Minimum No. of Personnel	Minimum qualification	Minimum Experience
			University	industrial safety management
7	Planning /Billing Engineer	1	Graduate/Diploma in Civil	5 years for Graduate /10
8	Draftsman with knowledge of Auto Cad.	1	Diploma in Civil Engineer	5 Years

JOINT VENTURE (JV) IN WORKS TENDERS

Criteria		Compliance Requirement		Documents
Requirement		Single Entity	Joint Venture	Submission Requirements
	[1]	[2]	[3]	[4]
	A] Technical Eligibility Criteria :	Details mentioned in Clause No. A of PQ Criteria		
1.0	The tenderer/JV firm (as per clause no. A of PQ Criteria & general instructions to Tenderers) must have satisfactorily completed any of the following during last 7 years, ending last day of month previous to the one in which tender is invited:-	Must meet requirement given at Column-1 (Sl. No. A.1.0)	The technical eligibility for the work as per Column-1 (Sl. No. A.1.0) , shall be satisfied by either the 'JV in its own name & style' or 'Lead member of the JV'.	The tenderer shall submit the completion certificates / certified completion certificates from the client(s) and or Photocopies of original certificates of client.
	The bidder should have successfully completed " Similar Work " any of the following during the last 07 (Seven) years, ending last day of month previous to the one in which offer / bid is invited.		Number of members in a JV shall not be more than three .	
a	One similar work costing not less than the amount equal to Rs. 19.53 Cr. (i.e. 60% of put to tender value) OR		Each other (non-lead) member(s) of JV, who is/ are not satisfying the technical eligibility for the work as per (Sl. No. A.1.0) , shall have technical capacity of minimum 10% of the cost of work i.e., each non-lead member of JV member must have satisfactorily completed or substantially completed during the last 07 (seven) years, ending last day of month previous to the one in which tender is invited, one similar single work for a minimum of 10% of advertised value of the tender i.e. Rs.3.26 Cr.	
b	Two similar works each costing not less than the amount equal to Rs. 13.02 Cr. (i.e. 40% of put to tender value) OR			
c	Three similar works each costing not less than the amount equal to Rs. 9.77 Cr. (i.e. 30% of put to tender value)			
	<u>By Similar work it means:-</u> ➤ Construction of Railway / Road(s) / Highway(s) / Infrastructure Project comprising of Earthwork, Minor Bridges / Major Bridges / RFO / ROB /			

Criteria		Compliance Requirement		Documents
Requirement		Single Entity	Joint Venture	Submission Requirements
	[1]	[2]	[3]	[4]
	<p>FOB / Viaduct / ROR / Flyover / Retaining Wall and other allied works etc. executed under one Agreement / Contract in any Govt. / Public bodies.</p> <p>➤ RFO means Railway Flyover, ROB means Road over Bridge, ROR means Rail over Rail Bridge, FOB means Foot over Bridge</p> <p>In addition to the above, For Specialized Work like P. Way work, then Bidder should submit :-</p> <p>(a) Relevant documents towards completion of P. Way work of any value in separate Contract under one Agreement / Contract in any Govt. /Public bodies, in support of which, certificate to this effect should be furnished from an officer not below the rank of EE or equivalent.</p> <p>OR</p> <p>(b) A MOU / Pre-Bid Agreement with party / parties having past experience in execution of specialized work (P-Way Work). Bidder(s) have to submit documentary evidence issued by Client as a proof of execution of the said specialized work by Party / parties who has requisite competence and experience in the said specialized work of any value.</p>			
	B] Financial ELIGIBILITY Criteria :	Details mentioned in Clause No. B of PQ Criteria		
2.0	<u>The tenderer must have minimum average annual contractual turnover of V/N or</u>	Must meet requirement given at Column-1 (SI.	All the members of the JV/Consortium must meet collectively	TDS certificates/Audited balance sheets and or Photocopies of TDS

Criteria		Compliance Requirement		Documents
Requirement		Single Entity	Joint Venture	Submission Requirements
	[1]	[2]	[3]	[4]
	<p><u>V whichever is less; where</u></p> <p>V= Advertised value of the tender in crores of Rupees (ie Rs. 32.55 Cr.)</p> <p>N= Number of years prescribed for completion of work for which bids have been invited ie (13/12 years=1.08).</p> <p>The tenderer must have minimum average annual contractual turnover of Rs. 30.14 Cr. Where</p> <p>The Average Annual Contractual Turnover shall be calculated as an average of “Total Contractual Payments” in the previous three financial years (2022-23, 2021-22 and 2020-21), as per the audited balance sheet. However, in case balance sheet of the previous year is yet to be prepared / audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover.</p> <p>The tenderers shall submit requisite information as per given format along with copies of Audited Balance Sheets duly certified by the Chartered Accountant/ Certificate from Chartered Accountant duly signed with his / her Seal, Signature and Registration Number (FRN) supported by Audited Balance Sheet</p>	No. B.2.0)	<p>100% of requirement given at Column-1 (Sl. No. B.2.0)</p> <p>Number of members in a JV shall not be more than three.</p> <p>One of the members of the JV shall be its Lead Member who shall have a majority (at least 51%) share of interest in the JV.</p> <p>The arithmetic sum of individual “financial capacity” of all the members shall be taken as JV’s “financial capacity” to satisfy this requirement.</p>	<p>certificates/Audited Balance sheets clearly indicating the contractual amount received duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet Client certificate from other than Govt Organization should be duly supported by Form 16A/26AS generated through TRACES of Income Tax Department of India.</p>
	C] Bid Capacity Criteria :	Details mentioned in Clause No. C of PQ Criteria		
3.0	<p>The tender/technical bid will be evaluated based on bid capacity formula detailed as follows.</p> <p>The bidder will be qualified only if its available bid capacity is equal to or more than the total</p>	<p>Must meet requirement given at Column-1 (Sl. No. C.3.0)</p>	<p>All the members of the JV/Consortium must meet collectively 100% of requirement given at Column-1(Sl. No. C.3.0)</p> <p>Number of members</p>	<p>The bidder shall furnish the details of existing commitments and balance amount of ongoing works with bidder as per the prescribed proforma of Railway for statement of all works in progress and also the works</p>

Criteria		Compliance Requirement		Documents
Requirement		Single Entity	Joint Venture	Submission Requirements
	[1]	[2]	[3]	[4]
	<p>bid value of the present tender. The available bid capacity shall be calculated as under:</p> <p>Available Bid Capacity = [A x N x 2] – 0.33 x N x B</p> <p>Where,</p> <p>A = Maximum value of construction works executed and payment received in any one of the previous three financial years or the current financial year (up to date of inviting tender), taking into account the completed as well as works in progress.</p> <p>N= Number of years prescribed for completion of work for which bids has been invited. (N=1.08)</p> <p>B = Existing commitments and balance amount of ongoing works with tenderer as per the prescribed proforma of Railway/ B AND R for statement of all works in progress and also the works which are awarded to tenderer but yet not started upto the date of inviting of tender.</p>		<p>in a JV shall not be more than three.</p> <p>One of the members of the JV shall be its Lead Member who shall have a majority (at least 51%) share of interest in the JV.</p> <p>The arithmetic sum of individual “bid capacity” of all the members shall be taken as JV’s “bid capacity”.</p>	<p>which are awarded to bidder but yet not started upto the date of inviting of tender. In case of no works in hand, a ‘NIL’ statement should be furnished. This statement should be submitted duly verified by Chartered Accountant.</p>

• **Note for clause I.A. above :**

- i. If the qualifying work is completed in the seven (7) year period specified above, even if it has been started earlier, the same will also be considered as meeting the qualifying requirements.
- ii. The one (1) year period means any continuous 12 months period. However, for concurrent works the same 12 months period shall be considered.

❖ **The bidder is liable to be disqualified, even though they meet the Qualifying Criteria, if they have.**

- a. **Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/or**
- b. **Record of poor performance such as abandoning the works, not properly completing the Contract, inordinate delays in completion, litigation history, or financial failures etc.; and/or**
- c. **Participated in the previous bidding for the same work and had quoted unreasonable prices and could not furnish rational justification to the Engineer-in-Charge.**
- d. **Indulged in unlawful and corrupt means in obtaining bids.**
- e. **Been black listed / cancelled their registrations by the Competent Authority (i.e. Any Govt. Dept. / PSU / Semi Govt. / Local Govt. bodies etc.).**
- f. **Withdrawn their bid during the period of bid validity specified in Tender / Letter of Submission.**
- g. **Fail or refuse to accept LOI / WO within the validity of tender or to execute the Contract.**
- h. **Fail or refuse to furnish Performance Bank Guarantee (PBG) within the prescribed period of the tender.**
- i. **Fail to commence the work within the specified time of tender.**
- j. **If Bidder or any of Constituent Partner had been debarred to participate in Tender by Client B AND R during the last 05 (Five) years prior to the date of this NIT, such debarment will be considered as disqualification towards eligibility. A Declaration in this respect has to be furnished by the Bidder as per prescribed format without which the Technical bid shall be treated as Non-Responsive. Technical Bid shall be treated as Non-Responsive if anything adverse has come to the Notice of the Tender Inviting Authority against Firm / Agency / Bidder so far as his performance within the jurisdiction of this company.**
- k. **If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, B AND R reserves the right to reject such tender at any stage or to cancel the Contract if awarded and forfeit the Earnest Money, PBG, Retention Money, any other money due and to keep under black list / holiday list for 02 years.**

This being a composite tender, the Bidder must associate with other agencies eligible to tender for other components individually for specialized expertise to carryout components of specialized works. The Tenderer shall submit an Affidavit/Undertaking as per format enclosed giving particulars of its association with other agencies for such expertise along with the Technical Bid.

The Contractor/Firm will indemnify B AND R and NCR, as the case may be, against all penal action that may be levied/effectuated by any concerned authority for default in any Labour Regulation/PF/ESI and other statutory requirements of the relevant Acts/Laws related to the work of the contractor under the present tender and will bear the legal charges, if any, and will pay the legal charges/dues directly to the Concerned Authority. An undertaking in this regard is required to be submitted by applicants along with Bid.

II. DETAILS TO BE FURNISHED WITH TENDER APPLICATION / OFFER :

The bidders are requested to furnish the following details seriatim.

1. Details of Information to be furnished by the Bidder : Annexure - E
2. Letter of submission : Annexure : F

3. Power of Attorney in favour of the person signing the TENDER
4. Letter of Transmittal : Annexure : H
5. Process Compliance Form : Annexure : J
6. Financial Information (Form-A)
7. Solvency Certificate from a Scheduled Bank (Form-B)
8. Details of Similar nature of works (Form-C1) and Project under Execution or Awarded (Form-C2)
9. Performance Report of Works (Form-D)
10. Structure and Organization (Form-E)
11. Affidavit by the Bidder (Form-F) on non-judicial stamp paper of appropriate value duly notarized
12. Affidavit by the Bidder (Form-G) on Bidder's Letter Head
13. Willingness Certificate of Electrical Agency (Form-H)
14. List of Technical Manpower in Company's roll (Form-I)
15. List of Tools and Plants owned by the Company. (Form-J)
16. Information on Litigation History, Liquidated Damages, Disqualification etc (Form-K)
17. Declaration confirming Knowledge about Site Conditions (Form-L)
18. Laboratory Equipments (Form-M)
19. Compliance to Bid Requirement (Form-N)
20. Integrity Pact (Annexure -K)
21. Exhibits – EA to EK
22. Documentary evidence of Permanent Account No. (PAN) with Income Tax Department.
23. Documentary evidence of GST Registration with the concerned department and copy of Latest Filed Monthly / Quarterly GSTR-3B Return.
24. Documentary Evidence of P.F., ESI and Labour License of the Concerned Department.(if not registered with **Concerned Department(s), Successful Bidder must take Registration within one month from the date of Award and in this regard bidder has to submit an undertaking in their Letter Head alongwith their offer or the same**)
25. Documentary Evidence of **Screenshot of MCA Portal showing 'Active' Status of Bidder (for Private Limited / Limited Company).**
26. Format for Input Tax Credit as per Annexure - O
27. Bidder(s) have to submit copy of valid Electrical License or, Bidder must associate himself with Agencies for Electrical Work having valid Electrical License. Therefore Bidder have to submit Willingness Certificate as per specified format from Associating Electrical Agency alongwith valid Electrical License.
28. Constitution and legal status along with attested copies of Deeds / Articles and Memorandum of Association etc. as applicable.
29. Documents pertaining to Qualifying Criteria furnished in **Annexure–C** of the Tender and Detail of information to be furnished by the bidder as per prescribed format.

By submitting the offer, the bidder authorizes B AND R to seek verification on the information supplied and related matters which inter-alia include.

1. Bidders shall, on request, provide assistance in carrying out relevant enquiries.
2. After submission of their offer, bidder must notify B AND R promptly, if there is any:
 - Substantial change in their financial or technical capacity.
 - Change in their business (such as Company name, address)
 - Change of ownership or holding, including any transfer of key personnel.
 - Any other change in the information provided in the application.
3. **The bidder must provide further details as may be required for review of the bid upon a request to that effect from B AND R. Failure to comply with any such request by B AND R for further information will result in rejection of its' offer.**
4. B AND R may, in its absolute discretion suspend or disqualify an agency/agencies who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.
5. Bidder will not be entitled to claim any costs / loss / damages in the event of suspension / disqualification as above.
6. B AND R reserves its' right to disqualify such bidders having a record of not meeting the contractual obligations against earlier contracts entered with B AND R.

**SRI D. MUKHOPADHYAY
GM(COMMERCIAL)
COMMERCIAL DEPARTMENT
BRIDGE AND ROOF CO (I) LTD.**

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated below.

Please send mail to:

a) (Mr.M .Tewari) : commercial@bridgeroof.co.in | Extn : 269 / 298

ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general like **page not loading, java error, unable to upload document, DSC etc....** may be directed as

Please send mail to:

**a.) (Mr.kalyan karar) eprocurement@bridgeroof.co.in
ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056| Extn- 295**

**b.) (shri. Barun Kanti das) barunkanti.das@bridgeroof.co.in
ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056| Extn- 268**

NOTE :- Requesting bidder to send first an e-mail wait for an hour or so. Before making phone Company holidays on(2nd & 4th Sat)

HELP FOR THE TENDERER / BIDDER WITH DSC

Instructions / Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e- Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in

THE TENDERERS / BIDDERS CAN APPROACH ANY ONE OF THE FIVE CAS FOR GETTING DIGITAL SIGNATURE CERTIFICATE. IF REQUIRE , THE WEBSITE ADDRESSES ARE GIVEN BELOW.

www.safescrypt.com

www.idrbtca.org.in

www.tcs-ca.tcs.co.in

www.ncodesolutions.com

www.e-Mudhra.com

<http://hrinfracon.com>

[Is LRA and alliance partner of (n)Code Solutions (a div. of GNFC)]

www.crgcorporate.co/

[authorized agent of eMudhra Consumer Services Ltd.]

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.

**FOR FURTHER INFORMATION, REGARDING SUBMISSION OF TENDER PLEASE VISIT TO
BIDDER MANUAL KIT**

<https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page>