

ब्रिज एण्ड रुफ कम्पनी (इण्डिया) लिमिटेड

BRIDGE AND ROOF CO. (INDIA) LIMITED.

ई-निविदा आमंत्रण सूचना (ई-एनआईटी) संख्या: बी एण्ड आर /एचओ/बिल्डिंग जॉब/ सिविल/ एससी/ बीपीसीएल /जम्मू / एनआईटी/01दिनांक 02.02.2024

साथ में

मामर्स बीपीसीएल का जम्मू सीयूएफ में इमारतों, शाहों, टैंक डाइक और अन्य संबंधित कार्यों का निर्माण का संबंध में सिविल कार्य और वास्त्कला कार्य का लिए निविदा दस्तावज़ा।

NOTICE INVITING E-TENDER (E-NIT) NO: BANDR/HO/BUILDING JOB/CIVIL/SC/BPCL/JAMMU/NIT/01 Dated 02.02.2024

ALONG WITH
TENDER DOCUMENT FOR

"Civil Works And Architectural Work in connection with Construction of Buildings, Sheds, Tank Dyke and Other associated works at JAMMU CUF OF M/S BPCL."

BRIDGE AND ROOF CO. (INDIA) LIMITED

KANKARIA CENTRE (4TH/5TH FLOOR), 2/1, RUSSEL STREET,

KOLKATA – 700071

CIN NO: U27310WB1920GOI003601

Bridge And Roof Co (India) Ltd Kankaria Centre, (4th&5thFloor), 2/1 Russel Street, Kolkata-700071

CIN NO: U27310WB1920GOI003601

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NAME OF WORK	:	"Civil Works And Architectural Work in connection with Construction of Buildings, Sheds, Tank Dyke and Other associated works at JAMMU CUF OF M/S BPCL."
NOTICE INVITING e-TENDER (e-NIT) NO	:	BANDR/HO/BUILDING JOB/CIVIL/SC/BPCL/JAMMU/NIT/01 Dated 02.02.2024

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NAME OF WORK	:	"Civil Works And Architectural Work in connection with Construction of Buildings, Sheds, Tank Dyke and Other associated works at JAMMU CUF OF M/S BPCL."
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BRIDGE AND ROOF CO. (I) LTD.

"KANKARIA CENTRE" (4TH/5TH FLOOR),2/1, RUSSEL STREET,
KOLKATA-700071.

NOTICE INVITING TENDER E-TENDER.: (E-NIT) NO.: <u>BANDR/HO/BUILDING JOB/ CIVIL/ SC/ BPCL/ JAMMU/ NIT/01 Dated</u> <u>02.02.2024</u> Online SINGLE PERCENTAGE RATE Offer(s) in two part system are invited from reputed, resourceful and experienced parties meeting prescribed qualifying criteria for "Civil Works and Architectural Work at Jammu CUF of M/s. BPCL, Jammu project".

Interested Bidder(s) will have to be enrolled & registered with the Government e-Procurement System; through logging on to https://eprocure.gov.in/eprocure/app

Last Date of submission of offer 22.02.2024 upto 16:00 Hours.

Corrigendum / Addendum, if any shall be hosted in Company's website: www.bridgeroof.co.in, and https://eprocure.gov.in,/eprocure/app only

ANNEXURE - A

BRIDGE AND ROOF CO. (I) LTD.

"KANKARIA CENTRE" (4TH/5TH FLOOR), 2/1, RUSSEL STREET, KOLKATA-700071.

CIN No.: U27310WB1920GOI003601

Notice Inviting e-Tender (e-NIT) No.: BANDR/HO/BUILDING JOB/CIVIL/SC/BPCL/JAMMU/NIT/01 Dated 02.02.2024

Online SINGLE PERCENTAGE RATE bids are invited from reputed and experienced parties meeting prescribed qualifying criteria by B&R for "Civil Works and Architectural Work at Jammu CUF of M/s. BPCL,

Jammu project".

Brief Details of Work:

SI.	Name of work	Tende	Cost of Tender Document (Non Refundable)	Earnest money	Time of	Tender Inviting
No.	and Location	r			comple	Authority (TIA)
		Value			tion	
1	2	3	4	5	6	7
1	"Civil Works	22.28	Rs.5,000/- (Rupees Five Thousand Only) Plus (+) 18% GST =	Rs. 19, 80,800.00 (Rupees Nineteen lakh	10 (Ten)	General
	And	Crore	Rs.5,900/- (Rupees Five Thousand Nine Hundred Only) payable by			Manager
	Architectural		Demand Draft (D.D) / Pay Order / Banker's Cheque from any			(Commercial)
	Work in		Nationalized/Scheduled Bank in favour of Bridge And Roof Co. (India)			
	connection		Ltd. payable at Kolkata, West Bengal shall be submitted alongwith			Bridge And Roof
	with		Tender Documents. (No A/C Payee Cheque shall be considered).			Co.(India) Ltd,
	Construction		The Bidder shall also make online payment (NEFT/RTGS) towards cost			Kankaria Centre
	of Buildings,		of tender document in Authority's designated bank account and also			(5thFloor), 2/1,
	Sheds, Tank		upload online payment receipt of the same. Details of designated bank			Russel Street,
	Dyke and		account is mentioned	Roof Co. (India) Ltd" payable at Kolkata,		Kolkata – 700
	Other		as below:-	West Bengal along with Offer		071.
	associated			(No A/c Payee Cheque shall be		
	works at		NAME OF THE BENEFICIARY: BRIDGE AND ROOF CO. (INDIA)	,		
	JAMMU CUF		LTD.	As per F.No. 190/Mech/Corres/ Various		
	OF M/S		NAME OF THE BANK: INDIAN BANK.	org/ Stakeholder/ 2021-22 dated		
	BPCL".		ACCOUNT NO.: 417954580.	18/19.04.2022 of MSME Development		
			IFSC CODE: 1 D I B 0 0 0 R 0 2 4.	Institute, Govt. of India, Ministry of MSME		
			F. 100/14 1/0 / / / / / / / / / / / / / / / / / /	Clarifies that, as per PP Policy 2012,		
			As per F.No.190/Mech/Corres/ Various org/Stakeholder/2021-22 dated			
			18/19.04.2022 of MSME Development Institute, Govt of India, Ministry of			
			MSME clarifies that as per PP Policy 2012, works contract are not covered under PP Policy.	exemption from submission of EMD.		

Contd ..2

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CRITICAL DATE SHEET:

Dates & Time For:-	:	Dates and Time
Bid Document Publishing Date	:	02.02.2024
Bid Document Download Start Date	:	02.02.2024
Bid Submission Start Date	:	05.02.2022
Bid Submission End Date	:	22.02.2024
Last date of submitting Tender fee / earnest money and	:	23.02.2024 UPTO 16.00 PM
physicaldocuments as specified in Tender Document.		
Date of Opening of Technical Bid	:	23.02.2024 AT 16.30 PM
Date of Opening of Financial Bid	:	Would be informed later on to the Techno-commercially recommended
		bidder(s) onlythrough CPP Portal system.

GENERAL GUIDANCE:-

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to https://eprocure.gov.in/eprocure/app the agency is to click on the link for e- Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount, details are available at the Web Site www.cca.gov.in

Bids shall be submitted online only at CPPP website: https://eprocure.gov.in/eprocure.gov.in/eprocure/app. Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e- Procurement at https://eprocure.gov.in/eprocure/app before proceeding with the tender.

If any of the intending bidders wishes to withdraw from participation in the bid, he / she can freely withdraw from the participation before scheduled date and time of closure of the bid submission.

B&R reserves right to cancel the bid without assigning any reason thereof.

NOTE: All corrigendum, addenda, amendments and clarifications to this Tender will be hosted in Co's Website & CPP Portal and not in the newspaper. Bidder shall keep themselves updated with all such amendments.

	ANNEXURE - A
	QUALIFYING CRITERIA
	alifying Criteria for participating in the Tender for "Civil Works And Architectural Work in connection to Construction of Buildings, Sheds, Tank Dyke and Other associated works at JAMMU CUF OF M/S CL".
Invit	y tenderers who have previous experience in the work of the nature and description detailed in the Notice ting Tender and/or tender specification and fulfilling the following Qualifying Criteria are expected to quote for work duly detailing their experience along with offer.
CON	IDITIONS FOR QUALIFICATION:
l.	QUALIFICATION CRITERIA FOR THE APPLICANTS: -
a)	The Bidder should have submitted Original Notarized Copy of Work Order / Letter of Intent, Job Completion Certificate / relevant documents (Original Notarized Copy) confirming proof of execution of work / executed value of ongoing work of similar in nature, executed during last 7 years ending last day of months previous to the one in which application are invited should be either of the following: Three works of executed value not less than Rs. 3.97 Crore each.
	OR
	Two works of executed value not less than Rs. 4.96 Crore each.
	OR
	One work of executed value not less than Rs. 7.93 Crore.
	be considered as single Contract for evaluation of credential of a Bidder for meeting their Experience Criteria. "Similar Similar Work" means General Civil Work / Road Work (including Water Bound Macadam) / Infrastructure Developments Works in Refineries / Petrochemicals / Gas
	Processing Fertilizer Plant / Industrial Plant / Infrastructure Sector/Any sector".
	The value of executed works may be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the ending last day of the month previous to the one in which the application is invited.
	"Completed" means that the Work of Above Value (Executed Gross Value) or till Gross Value of Work Executed (In case of running work) should have been completed ending last day of the month previous to the one in which Bids are invited.
	Completed " means that the Work of Above Value (Executed Gross Value) or till Gross Value of Work Executed (In case of running work substantial completion shall be based on 80% (Value wise) or more works completed under this contract) should have been completed ending last day of the month previous to the one in which Bids are invited.
	The above values of completed contract(s) shall be exclusive of GST / Service tax.
	Separate LOI/WO/PO's for the same job in same project issued from the client will be treated as single order and the total value of the works completed against the above LOI/WO/PO's shall be treated as one single works completed by them.
	Original Notarized Copy of LOI / WO and respective Completion certificate or any other documents. (Original Notarized Copy) to substantiate the above nature as well as thevalue of work.

	The bidder should have to submit their Bid as an Individual Agency i.e. not as Joint Venture OrAssociate / Consortium with other Agency. Bidders in the form of JV / Consortium are not permitted. Bidder should submit all documents including PQ criteria in their name only.
b)	The Average Annual Financial Turnover during the last 03 (Three) years ending 31.03.2023 should not be less than Rs. 2.98 Crore.
	Net Worth should be positive during last Financial years.
c)	The Bidder must have Photo-copy of the following documents :
i)	PAN No.
ii)	P.F. Registration No.
iii)	ESIC Registration No.
iv)	The bidder should be registered with the GST Authorities and the registration certificate and latest filed Monthly / Quarterly GSTR-3B return as GST clearance certificate shall be submitted along with bid documents (Techno Commercial). Bid without above document shall be treated as cancelled. The Bidder(s), must be GST Compliant in all respect under the GST Law to execute the aforesaid job .
v)	Litigation history (if any) in last 5 years to be submitted on bidder's letter head. There should be no pending case with BANDR/Client (BPCL) in last 5 years. If there is any pending case with BANDR/Client (BPCL), bid submitted by the agency will not be considered, the offer of the party will be rejected.
vi)	BANK SOLVENCY certificate from Bidder's Banker: (Date of issue of certificate should not more than 03(Three) months from the date of opening Techno Commercial Part).
vii)	Constitutional Status i.e., to specify whether proprietary or partnership firm etc. with` documentary evidence.
2.0	DETAILS TO BE FURNISHED WITH APPLICATION :
	The Bidders are requested to furnished the following details seriatim as under.
a.	Name, address, details of the Organization.
b.	Constitutional Status i.e., to specify whether proprietary or partnership firm etc. with documentary evidence
C.	Copy / copies of Work Order & completion certificate(s) of similar type of work(s) (Original Notarised Copy) stated in SI. 1.0(a) above from respective Owner(s) / Client(s) mentioning name and nature of work(s) date(s) of commencement and value(s) of the job(s) executed in last 7(seven) years.
d.	Yearly Sales Turnover and Audited Balance Sheet for Last 3 (three) years i.e. 2020-2021 , 2021-2022 and 2022-2023
e.	Documentary evidence of Permanent Account No. (PAN) with Income Tax Department.
f.	Documentary evidence of P.F., ESIC, GST Registration with the concerned department.
g.	P.F. Registration No. (if not registered with PF Department, successful Bidder must take Registration within one month from the date of Award).
i.	Photocopy of Current Income Tax Return Filing Acknowledgement.
j.	BANK SOLVENCY certificate from Bidder's Banker: (Date of issue of certificate should not more than 03(Three) months from the date of opening Techno Commercial Part).
k.	The bidder should be registered with the GST Authorities and the registration certificate and latest filed Monthly / Quarterly GSTR-3B return as GST clearance certificate shall be submitted along with bid documents (Techno Commercial). Bid without above document shall be treated as cancelled. The Bidder(s), must be GST Compliant in all respect under the GST Law to execute the aforesaid job.
l.	Constitution and legal status along with attested copies of Deeds / Articles and Memorandum of Association etc. as applicable.
m.	Name(s) of the Owner / Partners / Promoters and Directors of the Firm / Company.
n.	Power of Attorney in favour of the person who has signed the bid on Non Judicial Stamp paper of Appropriate value
0.	Details of supervisory personnel in their Co's Roll.
p.	Information on litigation history, liquidated damages, disqualification etc.

e-Notice Inviting Tender (e-NIT) NO.: BANDR/HO/BUILDING JOB/CIVIL/SC/BPCL/JAMMU/NIT/01 Dated 02.02.2024

q.	Details of work in hand and current commitment.
r.	No Deviation Certificate in Bidder's Letter Head
	The Bids are to be submitted in Two Bid system (i.e. Techno-Commercial Bid with Tender Fee and Price Bid and bidders should submit the relevant documents in seriatim as per the above criteria along with their Techno-Commercial Bid.
	Sub-letting of the job, if awarded, shall not be permitted.
	Note for Clause I (a) above :
i)	If the qualifying work is completed in the Seven (7) year period specified above, even if it has been started earlier, the same will also be considered as meeting the qualifying requirements.
ii)	The word "executed" means the bidder should have achieved the criteria specified in the above period even the total contract is not closed i.e. under execution and provided the works is not terminated by the client.
	Bidder is liable to be disqualified, even though they meet the qualifying criteria, if they.
	Made misleading or false representations, statements and attachments submitted in proof of the qualification requirements, and / or
	Record of poor performance such as abandoning the works, not properly completing the supply order inordinate delays in completion or supply, litigation history, or financial failures etc.
	inordinate delays in completion or supply, litigation history, or financial failures etc. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract in
	inordinate delays in completion or supply, litigation history, or financial failures etc. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract is awarded and forfeit the Earnest Money / Security Deposit / any other money due. Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out.
	inordinate delays in completion or supply, litigation history, or financial failures etc. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract is awarded and forfeit the Earnest Money / Security Deposit / any other money due. Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be
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	inordinate delays in completion or supply, litigation history, or financial failures etc. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract is awarded and forfeit the Earnest Money / Security Deposit / any other money due. Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out. After submission of their Offer, Bidder must notify BANDR promptly, if there is any:
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	If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged document in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract awarded and forfeit the Earnest Money / Security Deposit / any other money due. Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to b carried out. After submission of their Offer, Bidder must notify BANDR promptly, if there is any: Substantial change in their financial or technical capacity. Change in their business (such as Company name, address) Change of ownership or holding, including any transfer of key personnel. Any other significant change in information provided in the Offer.
	inordinate delays in completion or supply, litigation history, or financial failures etc. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged documents in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract is awarded and forfeit the Earnest Money / Security Deposit / any other money due. Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out. After submission of their Offer, Bidder must notify BANDR promptly, if there is any: Substantial change in their financial or technical capacity. Change in their business (such as Company name, address) Change of ownership or holding, including any transfer of key personnel. Any other significant change in information provided in the Offer. The Bidder must provide any further details required for the review upon request from BANDR. Failure to
	inordinate delays in completion or supply, litigation history, or financial failures etc. If the tenderer deliberately gives wrong information / submit fake, false, fabricated, forged document in his tender, BANDR reserves the right to reject such tender at any stage or to cancel the contract is awarded and forfeit the Earnest Money / Security Deposit / any other money due. Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out. After submission of their Offer, Bidder must notify BANDR promptly, if there is any: Substantial change in their financial or technical capacity. Change in their business (such as Company name, address) Change of ownership or holding, including any transfer of key personnel. Any other significant change in information provided in the Offer. The Bidder must provide any further details required for the review upon request from BANDR. Failure to comply with any request by BANDR for such information will result in rejection of their Offer. BANDR may, in its absolute discretion suspend or disqualify a Bidder / Bidders who, at any time, it considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner.

Government e-Procurement System

IMPORTANT NOTICE TO BIDDERS ON e-TENDERING

GOVERNMENT E-PROCUREMENT SYSTEM has successfully rolled out the e-bid submission Tendering System through its web site https://eprocure.gov.in/eprocure/app Tenders of various Departments have been uploaded, their bids submitted and the same have been opened on line. Bids for various tenders published in the web site of Government Departments can be submitted online by enrolling with the above mentioned web site. The bidders can enroll themselves on the website https://eprocure.gov.in/eprocure/app using the option "Click here to Enroll". This enrollment is free this point of time. Possession of a Valid Class III Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site https://eprocure.gov.in/eprocure/app under the link "Information about DSC".

The web site also has user manuals with detailed guidelines on enrollment and participation in the online bidding process. The user manuals can be downloaded for ready reference. Vendors can also attend the training / familiarization programme on the e-tendering system conducted periodically by the GOVERNMENT E-PROCUREMENT SYSTEM in association with NIC.

Advantages of E-Tendering System

The bidders will be able to see the status of the tenders for which they have submitted quotes in different stages and would also be informed of the status by E-Mail. For the bidders who have registered themselves on the website through the "Stay Updated" option, information of all the tenders for which they are interested to participate will be sent by E-Mail

Please note that all the departments of GOVERNMENT E-PROCUREMENT SYSTEM are gradually switching over to e-Tendering system in a phased manner. All the tenders in future will be issued only through the e-Tendering system and only registered vendors will be allowed to participate in the tendering process.

Administrator.

GOVERNMENT ePROCUREMENT SYSTEM

Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / email in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

<u>Note:</u> My Documents space is only a repository given to the Bidders to ease the uploading process.

If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

- Bidder should log into the site well in advance for bid submission so that they can upload
 the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any
 delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated below.

Please send mail to:

a.) Mr. Suvajit Paul : <u>suvajit.paul@bridgeroof.co.in</u> || Extn :- 212

B & R office: - (033) 2217-4469 to 4473, 2217-4053/4054/4056 | Extn :- 212

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general like **page not loading, java error, unable to upload document, DSC etc....** may be directed as

Please send mail to:

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a.) (Mr.kalyan karar ) <u>eprocurement@bridgeroof.co.in</u>
ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056 | Extn- 295
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b.) (shri. Barun Kanti das) <u>barunkanti.das@bridgeroof.co.in</u> ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056 | Extn- 268

HELP FOR THE TENDERER / BIDDER WITH DSC

Instructions / Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to https://eprocure.gov.in/eprocure/app the agency is to click on the link for e-Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount, details are available at the Web Site www.cca.gov.in

THE TENDERERS / BIDDERS CAN APPROACH ANY ONE OF THE FIVE CAS FOR GETTING DIGITAL SIGNATURE CERTIFICATE. IF REQUIRE, THE WEBSITE ADDRESSES ARE GIVEN BELOW.

www.safescrypt.com

www.idrbtca.org.in

www.tcs-ca.tcs.co.in

www.ncodesolutions.com

www.e-Mudhra.com

http://hrinfracon.com [Is LRA and alliance partner of (n)Code Solutions (a div. of GNFC)]

www.crgcorporate.co/ [authorized agent of eMudhra Consumer Services Ltd.]

Bids shall be submitted online only at CPPP website: https://eprocure.gov.in/eprocure/app Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the esubmission of the bids online through the Central Public Procurement Portal for e-Procurement at https://eprocure.gov.in/eprocure/app before proceeding with the tender.

FOR FURTHER INFORMATION, REGARDING SUBMISSION OF TENDER PLEASE VISIT TO BIDDER MANUAL KID

https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page